

**NORTHLAND AEROSPACE
IMAGERY AND GEOSPATIAL INTELLIGENCE ANALYSIS
ADVISORY COMMITTEE MEETING MINUTES**

July 18, 2017

1. Call to Order – Meeting was called to order at 2:05pm CST
2. Attendance (Quorum) – In attendance were: Dennis Keppler, Eric Beitzl, Bryan Malone, David Kramar, Jonathan Beck, Steve Sorenson
3. Reading of the Minutes of the previous meeting – The Minutes of the previous meeting were read. Motion to approve by Eric; Second by Dennis. Motion approved.
4. Reports of Boards and Standing Committees. - NA
5. Reports of Special (Select) Committees. - NA
6. Unfinished Business and General Orders
 - a. Prepare Nominations for Executive Positions (Chair, Vice-Chair, Secretary) – Motion to table nominations until next meeting to allow larger group participation was made by Eric; Second by David.
7. New Business.
 - a. Election of Executive Officers – Tabled to next meeting.
 - b. Review/Approval of By-Laws – Tabled to next meeting to allow larger group discussion.
 - c. Discussion of Communication Tools – Those present indicated that Basecamp was working well as a communication tool. No issues voiced at this time.
 - d. Discussion of Common Course Outlines (sUAS and IA/GINT) – Common Course Outlines were not posted to Basecamp at time of meeting. Steve will ensure they are posted to Basecamp well in advance of next meeting.
8. Good of the Order
 - a. At the beginning of the meeting, the committee discussed three issues:
 - i. Quorum – What constitutes a quorum?
 - ii. Who are voting members of the Committee?
 - iii. Is the ex-officio member able to be used as a tie breaker?

9. Announcements - NA

10. Set Next Meeting Date – The members of the committee present agreed that a meeting should be held between today's meeting and the regularly scheduled meeting in October. Consensus of the group was that it should be in the later part of August. A scheduling questionnaire will be sent out to help determine which date would work best for the majority of the group.
11. Adjourn – Motion to adjourn was made by Eric; Second by David. Meeting adjourned at 2:30pm CST.