

NORTHLAND COMMUNITY & TECHNICAL COLLEGE
Fall Advisory Board Meeting Agenda
October 24, 2017
Room 236

ATTENDANCE

Lori Anderson
Alison Duell
Ardyce Heffernan

ABSENT

Deb Kroll
Rachel Fredrickson
Aubrey Knapp-Simmons
Justin Stromme

MINUTES

1. Welcome.
 - a. Lori welcomed and thanked members in attendance.
2. Spring 2017 Meeting Minutes were reviewed.
3. Discussion continued from previous meeting regarding internship versus job shadow.
 - a. Lori explained what Brian previously indicated that there are numerous federal regulations that exist as well as state-to-state regulations and private-for-profit issues. He had also previously clarified that the nursing program requires that students complete their hours for internships in the states of Minnesota/North Dakota.
 - b. Discussion of job shadows for 5 to 10 hours was discussed. It was thought that this may be beneficial of getting an idea of different job responsibilities.
 - c. This topic was tabled due to low attendance and will be reviewed at a later time.
4. Other Business
 - a. Discussion of adding new advisory board members for next meeting.
 - b. Spring Advisory Board Meeting is tentatively scheduled for March 2017. There was some discussion about having an afternoon/luncheon meeting for the spring meeting to possibly improve attendance. This will be reviewed.
5. Meeting adjourned at 5:55 p.m.

Respectfully Submitted,

Lori Anderson, Director
Medical Office Programs