



Date: Tuesday, October 18th
TRF Campus

Attendees:

NCTC AD: Sue Field, Diane Scott

NCTC PN: Carmen Stinson, Barb Forrest, Deloris Larson

NCTC PN EGF:

Industry: Roxanne Fabian, Tracy Wright, Shana Paulseth, Penny Black

Student Representatives: Stacy Sauve

Topic	Responsible Party	Discussion/Outcome	Action
Introductions	Roxanne		
Review of officers and time and term limits	Roxanne Fabian	Chair: Roxanne Fabian Co-Chair: LeeAnn Harwarth-Left Sanford in TRF now in Bemidji Decided that Shauna Paulseth will replace LeeAnn. Secretary: Laura Dunning 3 year terms: Wendy Wagner, Sue Hibma, Roxanne Fabian, Stacy Paulson, Tracy Wright, Kristi Stoltman (Terms to expire in Fall of 2013) 2 year terms: Those not present will have 2 year terms: Merleen Knott, Bill Stock, Karla Bruce, (Lynnette Huot or Tracy Reamy), Florence Nelson, Barb Boguslawski, Carol Snortland (Terms to expire in Fall of 2012).	Shauna to replace LeeAnn Harwarth
Minutes from Spring	Roxanne	Approved with minor changes in wording.	

Advisory Meeting in EGF			
Updates on Consultant work Summer of 2011 and future of nursing program	Sue and Barb	<p>Directive from Administration</p> <ol style="list-style-type: none"> 1. Barb, Dorinda, and Sue met with consultant twice over the summer 2. Worked diligently on strategic plans for the future of programs. 3. Barb full time will direct PN programs in TRF, EGF and Distance. Few credits in the summer as well. 4. Dorinda is back in a faculty position. 4. One AD director Sue, $\frac{3}{4}$ time fall and spring, few credits in the summer 	
Updates for PN Program	Barb	<ul style="list-style-type: none"> • Barb has hours on both campuses • Staff Development <ul style="list-style-type: none"> ○ Nurse Time Website: 50 webinars ○ NCSBN Test Writing Tutorial • Marketing and Student Recruitment: Decrease # of students TRF Site <ul style="list-style-type: none"> ○ Distance up in numbers ○ EGF maintaining numbers ○ TRF down in numbers ○ No Roseau site cohort in the future due to financial cutbacks (15 graduating in December) • Entrance Exam Updates: Students are taking the TEAS • Jobs decreased for LPNs 	
Updates for RN Program	Sue	<ul style="list-style-type: none"> • Recruitment • Spring Semester Enrollment: <ul style="list-style-type: none"> ○ Thief River Falls: Accepted 25/29 eligible ○ East Grand Forks: Accepted 35/36 eligible ○ Numbers are down for applications • NLN Conference: NLN Framework Templates <ul style="list-style-type: none"> ○ Sue and Nancy presented their work at the National Conference in September • Curriculum: Transition Course <ul style="list-style-type: none"> ○ Beginning of talks regarding the possible need for a 	

		transition course for AD program. Ideas consisted of clinical skills, transition to school, hands on transition. Sue to continue to gather data and information.	
Board of Nursing Updates	Diane Scott (AD faculty)	<p>Diane is now a board member for the Minnesota Board of Nursing. She has been to two Board meetings so far.</p> <ul style="list-style-type: none"> Discussed the Health Professionals Services Program to help the chemically dependent and those with Mental Illness. Taken from http://www.state.mn.us/portal/mn/jsp/content.do?subchannel=-536882730&id=-536882728&agency=BMP “The State of Minnesota Health Professionals Services Program (HPSP) is a professionally staffed, confidential program designed to monitor the treatment and continuing care of eligible, regulated health professionals. Specifically, the program serves individuals who may be unable to practice with reasonable skill and safety if their illness is not appropriately managed. Treatment plan activities and practice limitations for physical, mental, or psychological conditions, including chemical abuse and/or dependence, will be monitored for compliance”. Talked about the number of cases related to drug abuse that are reviewed by the Board of Nursing. 	

Minutes respectfully submitted by Sue Field