





## Nursing Spring Advisory Committee Meeting Minutes



Date & Time: Oct. 10, 2017 – 6:00pm in TRF commons for meal

Meeting: Room 662 TRF/ room 290 EGF/WebEx for meeting starting by 7pm.

Attendees:

<input checked="" type="checkbox"/> Roxanne Fabian: Chair	<input type="checkbox"/> Kristi Stoltman	<input checked="" type="checkbox"/> Mary Amundson	<input checked="" type="checkbox"/> Mei Sather	STUDENTS: <input checked="" type="checkbox"/> Haley Mikula (PN) <input checked="" type="checkbox"/> McKenzie Kuznia (PN) <input checked="" type="checkbox"/> Jennifer Kotrba (AD) <input checked="" type="checkbox"/> Kate Holmstrom (AD)
<input checked="" type="checkbox"/> Shauna Paulson: Co-Chair	<input checked="" type="checkbox"/> Sara Dvorak	<input checked="" type="checkbox"/> Nancy Carda	<input type="checkbox"/> Candi Seyfried	
<input type="checkbox"/> Allison Matter	<input type="checkbox"/> Tracy Wright	<input type="checkbox"/> Colette Greek	<input checked="" type="checkbox"/> Dorinda Sorvig	
<input type="checkbox"/> Heather Waldal	<input type="checkbox"/> April Grunvold	<input checked="" type="checkbox"/> Kari Koenig	<input checked="" type="checkbox"/> Jodi Stauss-Stassen	
<input type="checkbox"/> Jessica Baumgarten	<input type="checkbox"/> Annie Waldal	<input checked="" type="checkbox"/> DeLoris Larson	<input checked="" type="checkbox"/> Lisa Anderson	
<input type="checkbox"/> Devra Carlson	<input type="checkbox"/> Peggy Wangen	<input checked="" type="checkbox"/> Lisa Lemonds	<input checked="" type="checkbox"/> Karen Znajda	
<input checked="" type="checkbox"/> Michelle Halvorson (for A. Matter)	<input checked="" type="checkbox"/> Bethany Larson		<input type="checkbox"/> Susie Harrie	
			<input type="checkbox"/> Tara Harstad	

Topic	Responsible Party	Discussion/Outcome	Action	Follow-Up
Introductions		 NURSINGADVISORY COMMITTEEMEMEBI		
1. Review of Spring 2017 Advisory Committee Minutes		 Spring'17_Advs_Co mm_Minutes.docx	Approved	
2. Goal(s) for meeting:		1. PN accreditation questions/recommendations.		

		2. AD accreditation updates		
3. AD Accreditation Updates: • ACEN –	Kari	<ul style="list-style-type: none"> <li>ACEN accreditation requirements revised. Kari Shared updates with new ACEN leadership</li> </ul>		
4. PN accreditation	Dorinda, all faculty	<p>The PN NLN CNEA accreditation visit will be Sept. 17-19, 2018! They will be visiting the clinical facilities as well. I will share the schedule with all involved when it is finalized.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p><b>NCTC Practical Nursing Poster.pdf</b></p> </div> <div style="text-align: center;">  <p><b>Approved_PN_Curric_ 44_cr_REV_6.8.16.pdf</b></p> </div> </div> <p>Systematic assessment and evaluation plan – show on screen. Would appreciate feedback on the following program outcomes. Dorinda shared she feels we are on the right track based on her recent site visit. <u>Employment rate:</u> Outcome: 90% of PN graduates will be employed or return to school within 6 months of graduation. Is this reasonable for this area/region? As an aggregate, outcome has been met. Problem is getting adequate data – grads don't respond 6-12 months after grad. Can amend to 90% of graduate responses will be employed. There isn't a required benchmark number with CNEA. Talked about trying a text with survey, but it is an extra survey monkey cost. Could possibly try a reminder text to do survey. Tracy suggested adding to exit survey</p>	<p>This group agrees the 90% is an appropriate benchmark. LPNs are still needed in the region!</p> <p>If Tracy's suggested questions aren't on survey, they will be added.</p>	

		<p>whether or not they have applied to a job or applied to school.</p> <p><u>Program completion rate:</u> Outcome: 80% of the PN students will complete the program. We measure from the first semester of PNSG courses and check if they are graduating or still in the program at the end of their 2<sup>nd</sup> semester. For all 3 cohorts together, this has been met. However, Distance/hybrid cohort has usually been a bit lower than TRF and EGF campus. We will not push students to be distance students if they have a desire to be a campus student. Dorinda explained how she tracks this.</p> <p><u>Satisfaction surveys:</u></p> <ul style="list-style-type: none"> <li>• Grad exit survey: 90% of grads will agree or strongly agree that they're satisfied with program effectiveness. This has been met last 2 years.</li> <li>• 6-12 month grad survey: 90% of grads will rate questions with agree or strongly agree. Has been met for those that respond. However, it's not been the best response rate.</li> <li>• Employer survey: Outcome: The overall average will be 2.5 or higher on scale of 1-4. Has been met last 2 years, but again with a low response rate.</li> <li>• Faculty survey: 90% of faculty will rate question that they are satisfied with program effectiveness with an agree or strongly agree. Met the last 2 years.</li> </ul> <p>Tracy suggested using the same Likert scale for all. Ex: 1-5 with a desire having 4.</p> <p><u>Pass rates:</u> Outcome: The 3 year average will be 80% (as per CNEA standards). For 2015 and 2016 it's been 86%; so far for 2017 over 90%. Discussion on ATI and remediation. Altru talked about having students start after</p>		
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		<p>they are licensed which helps with encouraging students not to wait to test.</p> <p>CBC and clinical care I: now that we've taught this for 1 year, would it be valuable for facility staff to have faculty come and explain CBC more? Or prepare handouts? Our clinical partners feel that the more we can let facilities know, the better communication will be. Dorinda will work with facilities to come and talk to staff. Students commented it is good if more skills will be allowed in clinical care I.</p>		
<p>5. NCLEX pass Rates</p> <ul style="list-style-type: none"> <li>• PN</li> <li>• AD</li> </ul>	Kari & Dorinda	<ul style="list-style-type: none"> <li>• 2017 NCLEX results for 2 quarters:  <u>NCTC PN 93.53%</u>;            State average: 89.39; national average: 83.13%   <u>NCTC AD 79.03%</u>;            State AD average: 83.56%; national AD average: 85.86%</li> </ul>		
<p>6. Career fair/facility recruitment</p>	Kari/Dorinda	<p>Dates have been set:            EGF: Monday, March 26 from 2-4p            TRF: Thursday, March 29 from 2-4p            Positive comments</p> <p>Any recommendations for improvements?</p>		
<p>7. Surveys to members (advisory committee survey)</p>		<p>We will again be sending out a survey to all advisory committee members in the spring. Is email still the preferred method? Yes</p> <p>2017 survey results:</p> <ul style="list-style-type: none"> <li>• 2 members completed it. Discussed on need for better response rate.</li> <li>• Both felt we should meet the same number of times/year as in the past.</li> </ul>	<p>Will try do it at spring meeting.</p> <p>Will leave meeting structure the same way.</p>	

		<ul style="list-style-type: none"> <li>One would like the meeting before the meal and one prefers it stay after the meal.</li> </ul>		
8. Survey – 6-12 month employer surveys.	Dorinda/Kari	<p>Reminder we will be sending out the PN employer surveys in November or December.</p> <p>This is no longer required for ACEN so, may not be doing it. Will explain in #3</p>	Watch for it in November or December.	
9. Terms expiring this spring	Dorinda/Kari	<p>For those terms expiring this fall, are you willing to renew your membership for this committee or find a replacement from your facility?</p> <p>Sarah's term is expiring and has agreed to stay on.</p> <p>Peggy term is expiring and we will email her and ask her about staying on</p>		
10. Other? Questions?		<p>Next advisory meeting will be in EGF on <b>March 13, 2018</b> at 6:00 pm.</p> <p>Students are satisfied with their clinical experiences.</p> <p>Students feel nurses are struggling with new policy changes and it is taking a while to get used to. Students would like more skills added to Clinical Care I.</p> <p>Discussion on the IV competencies required by the ND BON.</p> <p>Discussion on what is going on in facilities.</p> <p>Discussion on LTC scholarships and nurse/loan forgiveness program.</p>		