





## Nursing Spring Advisory Committee Meeting Minutes



Date & Time: March 13, 2018 – 6:00pm in EGF commons for meal

Meeting: Room 662 TRF/ room 290 EGF/WebEx for meeting starting by 7pm.

Attendees:

<input type="checkbox"/> Roxanne Fabian: Chair <input type="checkbox"/> Shauna Paulson: Co-Chair <input type="checkbox"/> Allison Matter <input type="checkbox"/> Heather Waldal <input type="checkbox"/> Jessica Baumgarten <input type="checkbox"/> Devra Carlson	<input checked="" type="checkbox"/> Sara Dvorak <input checked="" type="checkbox"/> Tracy Wright <input checked="" type="checkbox"/> April Grunvold <input type="checkbox"/> Annie Waldal <input checked="" type="checkbox"/> <del>Peggy Wangen</del> Lindsey Seng <input checked="" type="checkbox"/> Bethany Larson	<input type="checkbox"/> Mary Amundson <input checked="" type="checkbox"/> Nancy Carda <input type="checkbox"/> Colette Greek <input checked="" type="checkbox"/> Kari Koenig <input type="checkbox"/> DeLoris Larson <input checked="" type="checkbox"/> Lisa Lemonds	<input checked="" type="checkbox"/> Mei Sather <input type="checkbox"/> Candi Seyfried <input checked="" type="checkbox"/> Dorinda Sorvig <input type="checkbox"/> Jodi Stauss-Stassen <input checked="" type="checkbox"/> Lisa Anderson <input type="checkbox"/> Karen Znajda <input checked="" type="checkbox"/> Susie Harrie <input type="checkbox"/> Tara Harstad	<b>STUDENTS:</b> <input type="checkbox"/> Lexie Stenson (PN) <input type="checkbox"/> Brittany Silveria(PN) <input type="checkbox"/> Jennifer Kotrba (AD) <input type="checkbox"/> Kate Holmstrom (AD)
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Topic	Responsible Party	Discussion/Outcome	Action	Follow-Up
Introductions	All	Sara agreed to serve as acting chair for this meeting.  NURSINGADVISORY COMMITTEEMEMEBI Members:	Approved	
1. Review of Fall 2017 Advisory Committee Minutes		 Fall'17_Advs_Comm _minutes.docx		
2. Goal(s) for meeting:		1. PN accreditation questions/recommendations.		

		2. AD accreditation updates		
3. AD Accreditation Updates: • ACEN –	Kari	<p>No big changes. Spending this year re-adjusting how faculty assesses student outcomes; developing more measurable goals.</p> <p>We ended up below 75% pass rate for 2017 so completed a substantive change report to ACEN. Pass rate below 75% requires action by MN BON and accrediting agency. Next on-site visit/re-accreditation is in 2023.</p>		
4. PN accreditation /program info.	Dorinda, all faculty	<p>The PN NLN CNEA accreditation visit will be <b><u>Sept. 17-19, 2018!</u></b> They will be visiting the clinical facilities as well. I will share the schedule with all involved when it is finalized.</p> <p>Will need to meet with advisory committee during this visit. No preference for time. WebEx will also be available if members are unable to make it to campus.</p> <div style="text-align: center;">   </div> <p><b>NCTC Practical Nursing Poster.pdf    Approved_PN_Curric_44_cr_REV_6.8.16.pdf</b></p> <p>PN Handbook: show where located on web page. Update on policy change re: course repeats. Starting spring '18: <b><u>Students beginning the PN Program Spring 2018:</u></b> Students who fail one PNSG course will have a seat held for them in that course a year from the semester the course was failed. For example, if a student fails a PNSG course spring 2018, a seat will be held for that student in that course spring 2019. Students who fail two or more PNSG courses will be required</p>	Dorinda will send schedule for visit in May or June.	

		<p>to re-apply to the PN Program through the formal application process. (p. 15) Reasonable? Comments?</p> <p>Concern: if they have to wait a year, it may decrease pass rates and course/program completion. Understand rationale though and are fine with trying it.</p> <p>Systematic assessment and evaluation plan – show on screen. The self-study report is ready to have faculty and others read and provide feedback. Dorinda started a D2L shell where we'll upload docs that are mentioned in each standard of the self-study.</p> <p><u>Employment rate</u>: Results coming later this spring.</p> <p><u>Program completion rate</u>: Outcome: 80% completion. Retention/completion rates for spring '17-Fall '17 was 90% total. 100% TRF; 95% EGF; 80% DE/Hybrid. Goal met. DE/hybrid group had several that took that seat as a 2<sup>nd</sup> choice.</p> <p><u>Satisfaction surveys</u>:</p> <ul style="list-style-type: none"> <li>• <i>Grad exit survey</i>: 90% of grads will agree or strongly agree that they're satisfied with program effectiveness. This has been met last 2 years. Fall '17 results: 96.49% of respondents' rate this question agree or strongly agree.</li> <li>• <i>6-12 month grad survey</i>: 90% of grads will rate questions with agree or strongly agree. For fall '16 and spring '17 grads: 97.5% rated satisfaction with program effectiveness at agree or strongly agree, so met. However, only 41 responded; 166 grads. Posted link in AD D2L info shell, sent multiple email reminders.</li> <li>• <i>Employer survey</i>: Outcome: The overall average will be 2.5 or higher on scale of 1-4. Has been met last 2 years; should be receiving results soon.</li> </ul>	<p>Showed SAEP.</p> <p>Tracy's suggestion: include what the scale is for all outcomes (2.5 on scale of 1-4). Explain how you consistently measure the stats.</p>	
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5. NCLEX pass Rates <ul style="list-style-type: none"> <li>PN</li> <li>AD</li> </ul>	Kari & Dorinda	<ul style="list-style-type: none"> <li>2017 NCLEX results:</li> </ul> <p><u>NCTC PN</u> <b>88.17%</b>; State average: 86.22; national average: 83.85%</p> <p><u>NCTC AD</u> 73.75 %; State AD average: 82.78%; national AD average: 87.11%</p>		
6. Career fair/facility recruitment	Kari/Dorinda	<p>Dates have been set: EGF: Monday, March 26 from 2-4p TRF: Thursday, March 29 from 2-4p Invites have been sent; reminders will be sent again next week.</p>		

		<p>Will be in the front part of the commons in EGF this year – more room. It's mandatory for RN students and optional but highly recommended for PN students.</p> <p>MSUM is working on undergrad plan for transition for our AD grads to MSUM.</p>		
7. Surveys to members (advisory committee survey)		<p>As requested at fall '17 meeting, we will send link at end of meeting so members may complete it right there! Please bring your laptop or I-pad. OR here is the link to complete it before time:</p> <ul style="list-style-type: none"> <li>• <a href="https://www.surveymonkey.com/r/NWTL8ZQ">https://www.surveymonkey.com/r/NWTL8ZQ</a></li> </ul>	Two had completed it before the meeting.	
8. Survey – 6-12 month employer surveys.	Dorinda/Kari	<p>For PN they are sent by college personnel (so won't get duplicate!) in March or April.</p> <p>RN: faculty will decide soon if they'll continue with this or not since it's not required by ACEN.</p>		
9. Nursing Student Scrub color	Dorinda/Kari	<p>History: AD students switched to wine color some years ago, then switched to ceil blue to delineate PN from AD students. NAs at Altru are now also ceil blue so there's some confusion now.</p> <p>Nurses (LPNs and RNs) all wear same color scrubs at Altru; Lake Region has students at Altru and they also wear same color (PN and AD). Sara sent an email to nurse leaders and several have responded saying they'd be fine with PN and RN students with the same color scrubs.</p> <p>At Sanford ceil blue is surgery personnel scrubs, so both PN and AD should be fine if both are wine colored.</p> <p>Riverview would also be fine with both having wine colored scrubs.</p> <p>Would also be a benefit financially for students to require same color scrubs for NA, PN and AD programs.</p>	Kari will confer with faculty and plan to change scrub color to wine. All NCTC nursing students will wear wine colored scrubs.	

10. Terms expiring this spring	Dorinda/Kari	For those terms expiring this spring, are you willing to renew your membership for this committee or find a replacement from your facility?	Kari and Dorinda will ask Devra if she wants to continue. Annie from Riverview would like to come off. Kari will ask Jess E from Riverview Care Center if she would like to join.	
11. Other? Questions?		Next advisory meeting will be in TRF in the fall Oct. 16, 2018 at 6:00 pm.		