





## Nursing Fall Advisory Committee Meeting Minutes

Date & Time: Oct. 16, 2018 – 6:00pm in TRF commons for meal

Meeting: Room 662 TRF/ room 290 EGF/WebEx for meeting starting by 7pm.

Attendees:

<input type="checkbox"/> Roxanne Fabian: Chair <input type="checkbox"/> Shauna Paulson: Co-Chair <input checked="" type="checkbox"/> Alyssa Novak <input type="checkbox"/> Heather Waldal <input type="checkbox"/> Jessica Baumgarten <input type="checkbox"/> Devra Carlson	<input checked="" type="checkbox"/> Sara Dvorak <input checked="" type="checkbox"/> Tracy Wright <input checked="" type="checkbox"/> April Grunvold <input checked="" type="checkbox"/> Peggy Wangen <input checked="" type="checkbox"/> Bethany Larson <input type="checkbox"/> Jessica Ellingson	<input type="checkbox"/> Mary Amundson <input checked="" type="checkbox"/> Nancy Carda <input type="checkbox"/> Colette Greek <input checked="" type="checkbox"/> Kari Koenig <input type="checkbox"/> DeLoris Larson <input checked="" type="checkbox"/> Lisa Lemonds <input checked="" type="checkbox"/> Jenny Johnson <input checked="" type="checkbox"/> Melissa Marcott	<input checked="" type="checkbox"/> Mei Sather <input type="checkbox"/> Candi Seyfried <input checked="" type="checkbox"/> Dorinda Sorvig <input type="checkbox"/> Jodi Stauss-Stassen <input checked="" type="checkbox"/> Lisa Anderson <input checked="" type="checkbox"/> Karen Znajda <input type="checkbox"/> Susie Harrie <input type="checkbox"/> Tara Harstad	<b>STUDENTS:</b> <input type="checkbox"/> Maicie Bentley (PN) <input checked="" type="checkbox"/> Lonna Baugher (PN) <input checked="" type="checkbox"/> Michelle Koetterheinrich (AD) <input checked="" type="checkbox"/> Jane Johnson (AD)
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Topic	Responsible Party	Discussion/Outcome	Action	Follow-Up
Introductions		 NURSINGADVISORY COMMITTEEMEMEBI Members:		
1. Review of Spring 2018 Advisory Committee Minutes		 Spr'18_Advs_Comm _minutes.docx	Approved	

2. Goal(s) for meeting:		<p>1. PN accreditation report: PN accreditation visit went very well. Evidence was found for all standards. We will receive final results in February.</p> <p>2. AD accreditation updates: Keeping up due dates.</p>		
3. AD Program Outcomes	Kari /faculty	<p><b><u>Employment Rate:</u></b> Outcome: 75% will be employed in a desired position and/or continuing education. Informal data indicates: 90% are either employed, continuing education or both.</p> <p><b><u>Program Completion Rate:</u></b> Outcome: 70% of students will graduate within 150% of program length. Data:</p> <p><b><u>Satisfaction Surveys:</u></b></p> <ul style="list-style-type: none"> <li>• <i>Grad Exit Survey:</i> Outcome: 100% of students will rank them proficient (3 on a 4 point scale) at achieving program learning outcomes. Data: 100% ranked themselves at proficient or better</li> <li>• <i>Employer survey:</i> Outcome: 75% of responding employers will express satisfaction with AD Nursing Program Graduates. Outcome 100% of responding employers indicated satisfaction with the graduates ability to perform</li> </ul> <p><b><u>NCLEX-RN Pass Rates:</u></b> NCLEX-RN pass rates will be at or above the national Standard for first attempt: Data: Changes made and Pass rates for second quarter at 85.92%.</p>		
4. PN program outcomes.	Dorinda, all faculty	<p><b><u>Employment rate:</u></b> Results coming later.</p> <p><b><u>Program completion rate:</u></b> Outcome: 80% completion. Retention/completion rates for fall '17-spring '18 was <b>89.8% total</b>. 75% TRF; 94.8% EGF; 92.8% DE/Hybrid. Goal met.</p> <p><b><u>Satisfaction surveys:</u></b></p> <ul style="list-style-type: none"> <li>• <i>Grad exit survey:</i> Outcome: 90% of grads will agree or strongly agree that they're satisfied with</li> </ul>		

		<p>program effectiveness. This has been met last 2 years. Spring '18 results: 96.9% (64/66) of respondents' rate this question agree or strongly agree. Met.</p> <ul style="list-style-type: none"> <li>• <i>6-12 month grad survey</i>: Outcome: 90% of grads will rate questions with agree or strongly agree. Will be sending out survey in Nov. to fall '17 and spring '18 grads.</li> <li>• <i>Employer survey</i>: Outcome: 90% of employers will rate this question with agree or strongly agree (satisfied with program effectiveness). 2017- 100% (18/18) employers agreed or strongly agreed. Met.</li> <li>• <i>Faculty survey</i>: 90% of faculty will rate question that they are satisfied with program effectiveness with an agree or strongly agree. 91.6% (11/12) agreed or strongly agreed. Met.</li> </ul> <p><u>Pass rates</u>: Outcome: The 3 year average will be 80% (as per CNEA standards). 2017: 88.17%. Average of 3 years: 86.92%. National ave for those 3 years: 83.14%. Met.</p> <p><u>IV update</u>: First IV Cert course through COI was offered summer '18! As a result, several changes were made:</p> <ul style="list-style-type: none"> <li>- Changed the theory portion online to 2 weeks.</li> <li>- One week for lab practices/validation.</li> <li>- One week for preceptorship. Because many students were not working, this has been changed to allow for students to have faculty as their preceptor in our NCTC lab for the live starts.</li> </ul>	<p>Email is still the preferred route</p> <p>1 faculty possibly read the survey wrong.</p> <p>Will offer another course in February</p>	
<p>5. NCLEX pass Rates</p> <ul style="list-style-type: none"> <li>• PN</li> <li>• AD</li> </ul>	Kari & Dorinda	<ul style="list-style-type: none"> <li>• 2018 NCLEX results: <u>NCTC PN</u> <b>92.37%</b> after 3rd quarter; State average: 86.10; national average: 86.42%</li> </ul>		

		<u>NCTC AD</u> <b>86.11</b> %; through 3 <sup>rd</sup> quarter. State AD average: 83.93%; national AD average: 86.75%		
6. Graduates licensure	Dorinda & Kari	<ul style="list-style-type: none"> <li>Reminder from the BON: students may take NCLEX before Criminal Background Check is completed. That means they could pass NCLEX and not have a license for a while!</li> </ul>		
7. Career fair/facility recruitment	Kari/Dorinda	We are looking at not having a career fair this spring. Instead, we'd invite any employers to come sit at a table for several hours on either or both campuses when nursing students are here. Thoughts?	Maybe a lunch and learn. Can stay if you would like to. Can maybe offer it via Webex to. Have had applications from the career fairs. Will bring it to the student QI meetings and send more information later. Perhaps it is something we do every other year.	
7. Surveys to members (advisory committee survey)		<p>Will share survey to link at spring '19 meeting. Results from spring '18:</p> <p>-8/12 responded! ☺</p> <p>- 4 voted for meeting after the dinner; 3 for before the meal.</p> <p>-All questions answered with strongly agree or agree.</p>	Thanks for the good response on last springs survey	
8. Terms expiring this fall	Dorinda/Kari	For those terms expiring this fall, are you willing to renew your membership for this committee or find a replacement from your facility?	Will check with Roxanne	

9. Discussion items: Veterinary Nurse Tattoo policy	Kari/Dorinda	<p>Have you heard of this? We will keep you posted if anything comes of it in MN.</p> <p>Tattoos: Some facilities are loosening their policies on tattoos. Some are allowing nose studs for piercings, but some are still having them covered and many facilities are allowing colored nail polish as long as it is not chipped.</p>	If you have updated dress codes policies and are willing to share them with us, we would appreciate it.	
10. Other? Questions?		<p>Next advisory meeting will be in EGF in the spring March 19, 2019 at 6:00 pm.</p>		
11.		<p>Facilities are wondering if there is anything the staff can do to make things easier for students. Will work on access to new 5<sup>th</sup> floor kitchen, etc. Students asked when they should start applying. The answer is to connect with the recruiter at facilities any time.</p> <p>Question on who we should contact when employers reach out and want to talk to our students. We will go through the appointed people.</p>		