



## Northland Community & Technical College - EGF OTA Advisory Committee Agenda

3/26/13

6:00-8:00

East Grand Forks Room 360

Membership: Judy Godfread, Tracy Cameron, LaVonne Fox, Brian Huschle, Tammy Olson, Cassie Hilts, Kara Welke, Tina Chaput, Janet Jedlicka, Jinelle Wavra, Bonnie Setness, Jodi DiMaggio, Kylee Sandstrom

**Members Present:** Cassie Hilts, Kylee Sandstrom, Tina Chaput, Jodi Dimaggio, LaVonne Fox, Kirsten Slomoinski, Tina Safranski

Topic	Responsible Party	Discussion/Outcome
1. Call to order	LaVonne Fox	Called Meeting to order at 7:00 pm
2. Review of Minutes	LaVonne Fox	Minutes approved by Kylee Sandstrom seconded by Jodi Dimaggio
3. Update on a. Enrollment b. NBCOT exam c. Program Assessment	Cassie Hilts	15 students in second year class are scheduled to graduate; 2 of those students are questionable due to grades and lack of attendance. 16 students in first year class. 67% NBCOT exam pass rate in 2012 9 students took test 6 passed Graduate Survey: Students: 3.9/5 Employer Survey: 4.11/5 Graduated: 16 students last year, 63% employee rate Last year's retention rate 79% Talked about Prep Course or some sort of prep for the National Exam Things we currently do: Revamping tests questions, tests on computer vs. written, they do take a test from NBCOT. There is a refresher course through St. Catherine's. Discussion was held on ideas and things that others do to help prepare students for the exam.

4.Fieldwork issues	Kara Welke	We have added several new sites and students have placements for their upcoming fieldworks both first and second year classes. Working towards getting more fieldwork information out on the website for fieldwork educators. Using email more for communication with fieldwork educators. Plan to update the FW manual this spring/summer.
5. Program activities	Kara Welke	OTA students will be at Altru April 19 from 11:30-1:30 with their Poster Presentations. Open to everyone, and OT providers can get one hour of CEU through the ND Board of Occupational Therapy. OTA students are currently teaching a Matter's of Balance course at the Good Samaritan Society. OTA students are doing multiple different events for OT month – such as on the radio, in the school systems, setting up booths, etc.
6. MN law requiring all AAS program to be 60 credits	Cassie Hilts	Cassie reported that there is a MN Law that requires all AAS program to be at 60 credits and if not, they need to apply for a waiver. We currently have 72 credits and would like to stay at 72 credits. Cassie asked the board for their feedback. Cassie has called Anoka who is at 71 credits and they are also applying for a waiver. LaVonne Fox reported that we have looked in the past if any credits could be cut, and we could not find any then. With ACOTE standards, we need to have the credits in order to meet the content. Jodi DiMaggio reports that the places she has worked were very impressed with the education she received vs. other COTA students from other programs. After discussion, the board feels we need to continue with the 72 credits. LaVonne made a motion to keep at the 72 credits, and Jodi DiMaggia seconded. Approved unanimously.
7. ACOTE standard A.2.9	Cassie Hilts	In order to be in compliance by 2013 by ACOTE, we need to hire an OTA to meet this standard. Ideas: Jodi, a former COTA student reported it is nice to have a COTA to talk to students. Some ideas: Fieldwork coordinators hired as adjunct faculty who take more of a program management position. Teaching/lab assistants Try to tie it in to fieldwork COTA come in once a month

8. Board member additions	Cassie Hilts	Would like to get more active board members. More OTA's on the board. Suggestions: Stephanie Engstrom – Riverview, Natalie Slominski – Altru COTA Jennifer Simonson – Altru Upper Valley – couple OTAs in the school system Tessa - Hillsboro Luke Wavra - Stadter
9. Discussion on the direction of the profession	LaVonne Fox	No further discussion
10. Other issues	LaVonne Fox	No further discussion.
11. Adjourn	LaVonne Fox	Tina Chaput made a motion to adjourn, LaVonne Fox seconded at 8:01 pm