



Meeting Name: Pharmacy Technology Advisory Board meeting

Date & Time: November 18, 2020 6:00pm

Campus & Room -Zoom

Committee Minutes

Attendees: Kari Renfrow, , Danika Johnson, Amanda Enright, , Andrea Moses, Rosemary Kalenze, Emily Vonasek, Erin Navarro

Absent:

Topic	Responsible Party	Discussion/Outcome
Call of Meeting to Order	Kari Renfrow	Meeting called to order 6:00pm
Approval of Previous Meeting Minutes	Danika Johnson	Erin made a motion to approve, Rosemary 2 nd .
Director's report	Danika Johnson	- 7 potential graduates. Reviewed the finding from the ASHP 2020 site visit. We are accredited for 6 more years. Most of the findings had to do with equipment that will be needed in the future. Unit Dose machine, Repeater pump, Kirby, and other equipment. ASHP would also like to see a clean room connected to the lab, and a more dedicated community pharmacy space.
Administration Report		College numbers were down as a whole this year. NCTC is looking for a new



		president with announcement of President Bona's retirement in the spring.
Student Representative Report		No student Rep report.
Program issues Curriculum Training sites approval Admissions/Completion Criteria		<ul style="list-style-type: none"> -Students can choose Speech or Interpersonal communications -BLS was added as a program requirement -Training sites will be approved at spring meeting
New Business: Strategic Plan Review and Approval Advisory Board objectives	Danika Johnson	<ul style="list-style-type: none"> - Reviewed current strategic plan. -Advisory objectives were reviewed. -Erin/Rosemary made a suggestion to have Andy Wirkus as one of the colleges Spotlight story.
New Business:	Danika Johnson	New technician vaccination requirements- In the ASHP Model Curriculum as of January 2020 there is a standard that students must be taught to learn to administer immunizations. We have worked with the nursing instructors to help volunteered that he would be teach this for 2020. Sean volunteered that he would be willing to help with this. As of now, ND is requiring a separate CE that is state board approved for technicians to administer immunizations.



Old Business:	Danika Johnson	. PTCB- offering 5 certificates-Tech-Check-Tech, Medication History, Controlled Substance diversion, Billing and Reimbursement, and Hazardous Drug Management -Covid update- most lecture courses all taught online, students are allowed to come for classes that are labs. -
Meeting closed	Kari Renfrow	Meeting adjourned 6:53pm