



Meeting Name: Pharmacy Technology Advisory Board meeting

Date & Time: 11/16/2022 6:00pm

Campus & Room -Blue Moose

### **Committee Minutes**

Attendees: Kari Renfrow, Danika Johnson, Andrea Moses, Rosemary Kalenze, Ross Nygaard, Jenalee Bragg, Katie Christensen, Amanda Enright, Sean Karpowich, Marnie Carlson(via phone)

Absent: Susan Bouldac, Heather Martine, Erin Navarro

Topic	Responsible Party	Discussion/Outcome
Call of Meeting to Order	Kari Renfrow	Meeting called to order 6:25pm
Approval of Previous Meeting Minutes	Kari Renfrow	Ross made a motion to approve, Sean 2 <sup>nd</sup> .
Director's report	Danika Johnson	<ul style="list-style-type: none"><li>- Welcomed 2 new members to the advisory board, Jenalee and Katie. Both are technicians with specialty pharmacy at Altru.</li><li>- 6 potential graduates.</li></ul>
Administration Report		In October, it was announced that there would be no program cuts this year, but instead we would be offered more tools to help with the program sustainability



		<p>reports. The advisory board went over the program sustainability report. Danika was happy to report that we had moved up this year and were now in the middle category. Previously we had been in the bottom. The Pharmacy program will be meeting the Dean to look at ideas on how to improve this data. Danika asked the advisory board for help in filing out the progress report for this. The Program Sustainability committee will help in these areas:</p> <ul style="list-style-type: none"><li>-Consult with current and former students to see how the program can be more viable.</li><li>-Marketing methods that include program brochures</li><li>-In-depth look at similar programs</li></ul> <p>Curriculum changes</p> <ul style="list-style-type: none"><li>-Examination of community, area business, and industry needs and relationships, including program contributions to the community and regional businesses</li><li>-Personal recruitment sessions.</li></ul> <p>Discussion:</p> <ul style="list-style-type: none"><li>-A significant change would be to bring part of the program to an online or hybrid format. Labs designates to weekends/evening condensed. This would allow for more students to be able to participate and still maintain their current employment and have the ability for a more flexible opportunity.</li><li>- Commercials, radio spots, magazine, and newspapers. We could have an Allied Health commercial highlighting other programs. Brochures to local and regional schools and area students. A Semi trailer or something that could be wrapped with Northland Pharmacy advertisement. Connecting with high school counselors. Have a bigger social media presence. Sean mentioned that Tik Tok is a great way to advertise to the high school students.</li><li>- I have created an email that I send out to every student that has been on our inquiry list. I have also asked that when giving tours. To please come into the lab, even if we are in there and potential students can see what we do. If there are any personal tours given by myself, I follow up with a handwritten thank you note.</li></ul>



Program issues Curriculum Training sites approval Admissions/Completion Criteria		<p>There are no new fall training sites for approval. Program specific advisors is going away. Students will not have to meet with advisors and receive codes. There are still advisors that will meet with students, but it will not be required. The discussion from the board was that this a disadvantage to the student. Kari was concerned that students would be registering for wrong classes and might not be able to graduate on time if they missed something on sequence planning or a pre-requisite. There was also concern for the potential to lose students due to not having someone they feel comfortable to go for guidance.</p> <p>Curriculum: Technicians administering vaccinations. One of northlands nursing instructors has made a power point for the students to go through, she also provided a checklist for testing. We can not make the students practice on each other but have some simulated "skin" to practice on. Danika also took the CE Impact training course for administering vaccines.</p>
Strategic Planning/Advisory board objectives	Danika Johnson	<ul style="list-style-type: none"> <li>- Reviewed current strategic plan.</li> <li>-Advisory objectives were reviewed.</li> </ul>
New Business:	Danika Johnson	<p>Recruitment: Looking forward to using some of the marketing resources from the Program Sustainability committee. Will follow up at spring meeting. See if employers would be willing to pay for the PTCB test.</p> <p>New Pharmacist member- Will invite Kyrsten Karsky to become a member. She is the new technician supervisor for Altru Inpatient Pharmacy.</p>
Old Business:	Danika Johnson	<p>Krystal Tranby from Riverview in Crookston came as a guest speaker and talked about 340b.</p> <ul style="list-style-type: none"> <li>- Andy Wirkus was featured in northlands spotlight story. Altru also picked up the story and featured on their Altru link.</li> </ul>
Meeting closed	Kari Renfrow	Meeting adjourned 7:37pm


