



Meeting Name: Pharmacy Technology Advisory Board meeting

Date & Time: 5/8/25 6:00pm

Campus & Room -Eagles Crest

Committee Minutes

Attendees: Kari Renfrow, Danika Johnson, Rosemary Kalenze, Ross Nygaard, Marnie Carlson, Andy Wirkus, Katie Christenson, Jennalee Bragg, Amanda Enright, Sean Karpowich, Heather Koland , John Fields

Absent:

Topic	Responsible Party	Discussion/Outcome
Call of Meeting to Order	Kari Renfrow	Meeting called to order 6:14pm
Approval of Previous Meeting Minutes	Danika Johnson	Sean made a motion to approve, Rosie 2 nd .
Director's report	Danika Johnson	- 3 potential graduates. - lab update
Administration Report		John Fields and Heather Koland joined the meeting to update the board on program sustainability. Pharmacy had higher numbers this year, but also did not



		<p>have any students due to suspension. Heather talked about reaching out to different health systems and would provide some names and emails.</p> <ul style="list-style-type: none"> - Gaining sponsorship from other facilities. - Sean discussed the quality of Northland students versus someone who has not had any formal training. - Look into the training certificate. - Heather talked about recruitment within the healthcare system, such as Minot, Bismarck. - Workforce pipeline grant. -
Program issues Curriculum Training sites approval Admissions/Completion Criteria		<p>No new training site for the summer of 2025</p> <p>Curriculum: The board talked about student administration of vaccinations and how to offset the cost of the training. Students do get trained as part of the ASHP model curriculum but still need CE approved from ND that has extra costs. It was mentioned to see if there could be a tuition differential to help offset these costs and have the CE course built into the current curriculum. Danika will check into this.</p>
Strategic Planning/Advisory board objectives	Danika Johnson	<ul style="list-style-type: none"> - Reviewed current strategic plan. -Advisory objectives were reviewed.
New Business:	Danika Johnson	New Lab remodel Unit Dose machine



Old Business:	Danika Johnson	<ul style="list-style-type: none">-Andy Wirkus was focused on in the Northland Spotlight Story. This a wonderful article that Altru picked up and featured on their page.-Looking on ways to promote the program with partnerships. Sean mentioned that Riverside High School health occupations might be interested. Possibly talking to Erin to see if there is anything that we can collaborate with Safe Kids program. Andrea said she would talk with the other advisors to mention the pharmacy program when students come but have undeclared majors .-Krystal Tranby from Riverview hospital has volunteered to come to the college and talk about 340B
Meeting closed	Kari Renfrow	Meeting adjourned 7:07pm