



Northland Community & Technical College PTA Program Advisory Committee Meeting

November 5, 2008

6:30 PM

Attendees: Amy Elbert, Jerry Knute, Doug Swenson, Julie Regner, Teri Jo Klimek, Hank Roehrich, Justin Berry, Shelley Koerber, Rick Ness, Rhonda Poellot, Marva Fairchild, Clint Hosford, Renee Mabey

Topic	Discussion/Outcome
1. Call to Order	6:30 PM
2. Approval of minutes	Minutes from the last advisory committee meeting (5-6-08) were reviewed. No revisions were noted.
3. Introductions	After introductions, Hank Roehrich, Dean of Academic Affairs, gave an overview of the status of the NCTC bonding bill addition/remodeling project. The nursing addition is currently being constructed. During the spring 2009 semester the library will be expanded. The PTA Program will be moving to another lab during the summer of 2009.
4. Report from Program Director	<ol style="list-style-type: none"> 1. Admisson and student demographics were presented. 2. The PTA Program Accreditation Self Study is due Dec. 3, with the on-site visit scheduled the first week of Feb. 2009. A consultant hired by NCTC has given good feedback and ideas for revisions on the program self study report rough draft. 3. An additional \$4000 was added to this year's program budget for accreditation related activities.
5. Report from Program ACCE	<ol style="list-style-type: none"> 1. A review of the current number and variety of clinical sites was presented. Two new sites are located in Alexandria, MN, and Boise, ID. 2. The program is continuing to work on obtaining more clinical sites, but at this time there is an adequate number of sites and an adequate variety of sites for the needs of the program.
5. Committee Constitution	The statement "(once there are second year students)", in B13 under committee representation as there are now 2 nd year program students.

6. Membership representation review	The current membership fulfills the committee constitution for membership
7. Program assessment report, including curricular review	<ol style="list-style-type: none"> 1. An overview of the program assessment report was given, including a review of the curriculum. Some ideas/comments that came out of the discussion of the program review included: <ul style="list-style-type: none"> -Adding more objective data to the program assessment report -Look into pre and post tests that mimic the NPTE during the last semester of the program before and after the final clinical introductions -Take home exams during the final clinical that mimic the NPTE -Questions about the high failure rate of the Kinesiology final examination and what can be done for this course in the future to decrease this failure rate. -There were questions about the retention rate for students from the first year to second year and how performance in Kinesiology attributed to retention 2. The program's strategic goals were reviewed for 2007-2008 and 2008-2009. The program will be educating clinical faculty on the PTA CPI during a clinical faculty information night in December. This will be done due to a need found during program assessment activities.
8. Other Items	<ol style="list-style-type: none"> 1. An overview of faculty activities was presented 2. During the self-study visit in Feb. 2009, the on-site reviewers will have a meeting scheduled for available advisory committee members 3. The program is considering hosting the Fall 2009 Northern Plains Clinical Education Consortium PTA Student Conclave.
9. Adjournment	7:20 PM

Next Meeting: Spring 2009