

**NORTHLAND COMMUNITY AND TECHNICAL COLLEGE
RADIOLOGIC TECHNOLOGY PROGRAM**

**ADVISORY COMMITTEE MINUTES – March 04, 2013 – 11:45 – 1 p.m.
Altru Hospital, Grand Forks, ND**

Attendees: Jess Nielsen, Linda Dahl, Deb Lessard, Al Shervold, Deb King, Lisa Bohm, Terra Wockenfuss, Deb Beland, Addie Myhre (student rep), Robert Schmaltz, Jen Gemmill, Andrea Eichhorst, Kathryn Phelps, Jeanne Boman, Rich Lofgren

| <u>TOPIC</u> | <u>RESPONSIBLE PARTY</u> | <u>DISCUSSION/OUTCOME</u> |
|---------------------|-------------------------------------|----------------------------------|
|---------------------|-------------------------------------|----------------------------------|

| | | |
|------------------------------------|------------|---|
| 1. Review Annual Assessment Report | Deb King | <p>The annual report for the Class of 2012 was reviewed by all in attendance. All benchmarks were met. Deb addressed some changes to the report for the Class of 2013. The program benchmark for placement rate is currently at 100%. The JRCERT's benchmark is 75%. This benchmark will be changed to the JRCERT benchmark for the class of 2013. However, the program desires to greatly exceed the benchmark!</p> <p>Members reviewed the current measuring tools and did not recommend any major changes at this time. Deb will make some minor changes to some of the wording used in the report analysis such as "graduate survey" verses "alumni" survey to prevent confusion. Graduate surveys are submitted in April just prior to program completion. Alumni surveys are six-months post graduation. Deb and Al will review the program goals and learner outcomes with the committee at the spring 2014 meeting.</p> |
| 2. Lab Update | Deb and Al | <p>Remodeling is well underway in the lab to make way for the new equipment. The equipment is in storage. The lab required some extensive changes to the ceiling to accommodate the new equipment. This has come at quite an expense to the college! However, administration is making it work and recognizes our opportunity to provide state-of-the-art equipment to our students. We are hoping the new radiographic unit will be completed by April 15th.</p> |
| 3. Proposal for split labs | Deb | <p>Deb informed members present the possibility of seeking approval to split the labs for Rad Procedures I and II. We would like to utilize the lab now that it will be more efficient with the new CR unit. If we split labs, eight students will have 2 hours and 50 minutes to take exposures, practice with equipment</p> |

| | | |
|-------------------------------|--------------------------|---|
| | | and test out. The current situation does not allow ample time to effectively do this. We feel we will better serve our students in the lab setting with less of them, waiting for the opportunity to work with equipment. Deb will work on getting approval for this over summer session. If approved, this will most likely not take effect until spring semester, 2014. Al will also be looking at splitting labs for Rad Procedures III. The current obstacle in this process is faculty schedules so some changes to courses instructed may have to take place. |
| 4. New Spot Check form update | Deb King | Deb has been working on a rubric for the new <i>exam performance evaluation</i> . This process is not yet complete. It has proven to be somewhat difficulty to create a multi-task rubric that adequately reflects a grade for all required components. Deb will continue working on this process and will distribute the rubric for review to all clinical instructors. This is something that may have to go through a lengthy “trial and error” before we reach an effective rubric that reflects performance in all areas of performance and evaluation. |
| 5. MNSCU 60/120 credit cap | Deb King and Al Shervold | <p>Deb and Al introduced MN State legislation stand on requiring all Associate in Applied Science programs to limit the number of credit hours to 60. Deb and Al submitted documentation representing other MNSCU radiography program credits as well as the JRCERT curriculum grid requirements. Members inquired about where credits could possibly be cut from the current 83 credits. With the current curriculum and the need to meet JRCERT curriculum requirements, there was an overall concern of how this would negatively impact the program. Members felt strongly that eliminating any current credits from the program curriculum would greatly affect program learner outcomes and that graduates would not meet the needs of future employers in regards to entry-level preparedness.</p> <p>Deb and Al informed the members present, the intentions of filing a waiver to the credit cap and asked for support in the process. Deb also presented the letters of support from the JRCERT and ASRT.</p> <p>Deb asked all members in attendance if they vote in favor of or against the waiver process. All members present voted to move forward with the waiver process. This included input from Addie Myhre, student representative. Deb will submit the request to AASC during the May meeting. Once that process is approved we intend to file the waiver before December, 2013.</p> |

| | | |
|--------------------|------------------|--|
| 6. Open Discussion | Group Discussion | <p>Andrea introduced AIDET; (attention, introduce, duration, explanation). This is an approach that Altru is using in regards to communicating with patients and alleviating anxiety when first encountered for a procedure with a radiographer. Andrea will send Deb the link to the short video.</p> <p>Deb will provide the short video introduction to AIDET during new student orientation.</p> <p>Addie Myhre, serving as the student representative and did not have any comments or concerns to address or as directed by class members.</p> |
|--------------------|------------------|--|

Completed 03/05/2013 dlk