



Radiologic Technology Program Advisory Committee Meeting Minutes

Date & Time: March 13, 2018 6 p.m.

Campus & Room: EGF Campus – Room 290

Attendees: Deb King, Rich Lofgren, Lisa Bohm, Terra Wockenfuss
Deb Beland, Emily Lewandowski

Topic	Responsible Party	Discussion/Outcome
Call to order	Deb K.	Following 6 p.m. dinner, Deb provided members in attendance the meeting agenda.
1. Follow-up from October Minutes	Deb K.	October 2017 meeting minutes were emailed shortly after that meeting requesting review/approval. In response to last Advisory meeting, October 2017: Revisions to CC OL – tabled; AI not present. <ul style="list-style-type: none">Progress to date AI not in attendance; AI reviewed clinical CC OL and indicated he did not see necessary changes. Additional review would include assuring added statements of p.m.'s etc. for Clinical I if that will be the case for scheduling.
2. Program Updates	Deb K.	1. Rad Tech Club Activities: Nine second year students attended the ACERT (association of collegiate educators in Rad. Tech) the end of January in Las Vegas. Students attended a number of workshops tailored to registry review and current changes/trends in the industry. 2. A number of students are planning on attending the NDSRT conference in



		<p>Minot. Total number not yet locked in. Second year students will also have opportunity to attend even though a number of them attended the national conference. Deb will review budget for costs for one or both days for that cohort.</p> <p>2. ASRT Student Leadership Development Program: Lauryn Sivertsen was chosen from our program for this year along with a student from the Bismarck program.</p> <p>3. Lab Renovations: Working on RFP's to purchase a digital unit to replace the water damaged CR unit. Insurance has approved keeping the CR unit but it will be serviced and deactivated. The CR unit will serve students well for simulations/practice. Insurance will not cover the total cost of a DR unit but administration has agreed to assist with that purchase on top of the insurance reimbursement. Purchasing will most likely not take place until July with the start of the new fiscal year. Lab renovation will still go as planned as part of the science lab remodel project which is projected to start immediately after the end of spring semester. Rich indicated he will email Deb some contact names for equipment vendors.</p> <p>4. JRCERT Site Visit: Went very well. No citations were listed and Deb mentioned that all standards reviewed were stated as "substantial compliance". An interim report will be due in the year 2021. The program received the maximum award of 8 years which is excellent news.</p> <p>5. Selection process complete for 2020 Cohort: Based upon a preliminary assessment of scheduling conducted by AI following a meeting with Altru reps, it was determined the program could resort back to 16 students for the first year cohort. Total number of applicants was 43. All selected applicants have until March 23 to secure their spots in the program. After confirmation, Deb will be working with all new students throughout the summer to get them on board with all requirements prior to fall semester.</p>
3. Clinical Site Updates	Deb K.	<p>1. Student position(s) at Altru now open; start date in May.</p> <p>2. Emily filled everyone in on the locum status at Altru – a few contract extensions</p>

		<p>along with new locum. Deb will follow-up with Kayla and Kathy in regards to a timeline that allows the new locum(s) to acclimate to the department prior to supervising students.</p> <p>Deb indicated she would like to visit and work with the current second year students that have locked in employment with any of our current clinical sites and serve as a mentor in essence since new graduates are finding themselves as clinical teachers so fast after program completion.</p>
4. Student Progress	Deb K.	<p>1. SIM exams – Deb indicated she purchased an institutional version of RadReviewEasy which involves test-bank questions to simulate the ARRT exam. The institutional version has not been very user friendly but most kinks are now worked out. The downside is students can only access while on campus due to the license agreement. Students can also purchase full access on their own. Deb indicated some students need to really kick-up their review process as they are still scoring low on a number of items in the review class. All students have been provided a list of optional review resources and certainly hopes some are taking advantage that need to.</p> <p>2. Comp Completions – will use Class of 2018 cohort to assess assurance of comp completions with the new ARRT requirements. The Class of 2019 must meet the new ARRT competency requirements which is now a higher number for mandatories. Both Deb and Al will track where students are at with comps at end of first year and entering their second year. A portion of their clinical grade is based on competency completions each semester so a thorough review of where the average students are at by the end of year one will determine if the required number of comps for clinical grade should be revised. Current number was established based on the previous ARRT comp requirements.</p> <p>3. Students and technical settings/understanding – self direction; Deb indicated she is seeing more comments on weekly evaluations that students are being required to manually set techniques at a number of sites. This is so important; particularly for first year students, to establish a foundation of understanding. Deb has been requiring students to complete check lists in regards to the control panels etc. with using APR, AEC and manual settings. Their Image Production class they are currently enrolled in this semester will also bring all technical items together in</p>



		regards to image outcome and quality factors related to technical settings.
5. Curriculum updates		1. No major curriculum updates at this time.
6. Annual Assessment Report Review	Deb K.	1. Class of 2018 report will be presented and reviewed during the fall advisory meeting in October. 2. Program Sustainability Report – Deb provided a copy of the program sustainability report and briefly touched on the components of that report emphasizing that green is good!
7. Open Forum/Discussion	Deb K.	1. A large number of inquiries coming in for job opportunities. Deb shares all inquiries via email with the current second year students. These opportunities are ranging anywhere from part-time, full-time, MRI positions and weekend work.
8. Adjourned		Meeting adjourned at 8 p.m. Next meeting October 23, 2018