

Minutes:

Date: Tuesday, October 25th NCTC Commons, from 6 - 8 pm.

Attendees: Carissa, Al, Pam A., Shelly Bakke, Sharon Stewart, Erin A, Jeevan (St), Tenzin (St), Laura, Michelle.



1. Preliminaries / Introductions?
 - a) Introduce new attendees. Everyone at the meeting introduced themselves.
2. Approval of previous minutes... (see attachment): Shelly motioned, Sharon 2nd, all favor no opposed.
3. Introduce/discuss new proposals
 - a) Committee membership:
 - i) Election of AC chair, Erin Dionne nominated, not attended.
 - ii) Short discussion during dinner pre-meeting, Carrisa willing to served. During meeting, Tony nominated Carrisa, Erin 2nded, all favor, none opposed.
 - iii) Request to have Dallas Aune added to the board member. Short discussion, regarding nature of appointment Faculty vs representative employee of Riverview Hospital, Erin motion and Carrissa 2nd all in favor, no opposed.
 - iv) Pam S. program Advisor, formalize role as a visitor. Short discussion: she occasionally attends as our program advisor. Does this need formal appointment, or just acknowledgement as an occasional non- voting visitor? Will operate as a visitor, but if discussion with Pam S suggests otherwise the committee can revisit later.
 - b) Update of BS degree discussion with UMC.
 - i) Sharon has a proposed revised articulation.
 - a) Previous agreement is still in effect with currently 100% transfer of Respiratory credits, that last 18 as upper division credits.
 - ii) Student requested action presented last meeting about the program possibly adopting a Pro-BS stance when responding to AARC based surveys.
 - a) Discussion of Academic Partnerships for ATC renewal with focus on BS options. Would this be advisable given our current first year count of 10 students?
 - b) Discussed ATC options and current degree. Will enrollment numbers stay down? Erin A suggested that we need to keep evaluating impact of TEAS on program, prior to considering actions such as this.
 - c) Proposed agenda item, requested by students for discussion:

- i) Further discussion and update on dropping intro to computers, and add a Neonatal – internship course – credits.
 - a) Some discussion about the topic and clarification regarding whether this was already approved by the AC. Students present supported this change as an improvement over the current planner. Erin motioned, to exchange intro to computers in the planner: Laura 2nd, all approved, non-opposed.
- 4. Update of student and program status, 10 first yr students, possibly two returning students and 11 2nd year students.
- 5. Working on self-study action items: Reviewed the following statement required to be in our student handbook.
 - 5.1 Service Work Policy:

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21.5.1. Respiratory care students must not be substituted for paid staff.
 21.5.1.1. This does not prohibit a paid/unpaid internship but is designed to ensure that students who opt to reinforce competencies and skill sets in this manner are adequately supervised, do not receive educational credits for this experience, and are not used simply as back-ups in the absence of appropriate paid staff during clinical rotations.”

- 5.1.1 Brief discussion, Erin motioned, Tony 2nd, all approved non opposed.
- 5.2 Discussed Medical and Co-medical Director currently appointed to the Respiratory Program. Reviewed the current History. Dr Breitwieser was on Medical Leave in the 2011 school year. At this time Dr Bansal agreed to serve as co-medical Director. Dr Breitwieser is not currently seeing ICU patients and has not agreed to return to Medical Director Duties. Dr Bansal has stated that he is willing to continue as the Program Medical Director
- 5.2.1 Michelle motioned and Sharon 2nd to appoint Dr. Bansal as the Medical Director, all approved, none opposed.
- 5.3 CoARC requires annual discussion and updating of program outcomes, and validation that they align with college mission and outcomes.

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Program Learner Outcomes

- Student will communicate effectively with patients, families, physicians, and colleagues based upon respect for the dignity and work of each person.
 - Student will apply principles of basic sciences to the required duties and skills in the practice of respiratory care.
- Student will perform safely and accurately, entry-level clinical tasks in a structured health care setting.

- Student will perform job duties within existing ethical and legal parameter for healthcare professionals.
- Student will exhibit professional characteristics, behaviors, and attitudes appropriate to scope of practice for respiratory care practitioners.
- Student will perform accurate and efficient patient assessments according to policies and procedures required of respiratory therapists.
- Student will apply safety and infection control measures to patient care at all times in the classroom, lab, and clinic or hospital setting.

College stated Mission page:

<http://www.northlandcollege.edu/about/>

We Are Northland.

Northland is a comprehensive college, offering many **state-of-the-art, nationally-renowned technical programs** designed for those looking to quickly join the work force. Northland also has a liberal arts college program which offers students the first two years of a bachelor's degree.

Mission Statement

Northland Community & Technical College is dedicated to creating a quality learning environment for all learners through partnerships with students, communities, businesses, and other educational institutions.

Vision Statement

Northland Community & Technical College will be widely recognized as a progressive leader in community and technical college education, responsive to the needs of our learners through the use of partnerships, innovation, and technology. Learn about our [Institutional Learner Outcomes](#).

<http://www.northlandcollege.edu/about/docs/institutional-learner-outcomes.pdf>

INSTITUTIONAL LEARNER OUTCOMES

(see also **Northland: Assessment/Quality**)

1. COMMUNICATION SKILLS

Students will be able to communicate effectively with a variety of audiences using verbal, non-verbal, listening, writing, interpersonal and team skills.

2. CRITICAL THINKING SKILLS

Students will be able to separate fact and opinion, recognize distinct points of view, and analyze and evaluate information, including mathematical information. Students will be able to acknowledge diverse values, and employ creativity and effective problem-solving skills in a variety of situations. Students will be able to understand implications and consequences of decision-making.

3. GLOBAL AND CIVIC RESPONSIBILITY

Students will be able to interact in ways that exhibit a sense of community and be sensitive to issues of cultural and global diversity, and understand the importance of exercising civic responsibility on local, regional, and national levels. Students will understand and respect the need to give service to others. Students will respect and care for our natural environment.

4. INFORMATION AND APPLIED TECHNOLOGY

Students will be able to access and analyze appropriate information and/or resources using technology to solve problems

5. PERSONAL DEVELOPMENT

Students will develop professional attitudes and habits of punctuality, honesty, respect, accountability, leadership, professional and personal integrity, and self-directedness while contributing to personal and group goals.

5.3.1 In depth discussion. It was asked if Global and Civic responsibility were adequately represented. After re-reading college and program goals, several members suggested that they are very well represented with statements such as " will communicate effectively with patients, families, physicians, and colleagues based upon respect for the dignity and work of each person... within existing ethical and legal parameter.. will exhibit professional characteristics, behaviors, and attitudes"" In the program outcomes, the college mission and Institutional outcomes are very well represented.

5.3.2 Shelley motion, 2nd Michelle, all approved non opposed.

6. Misc. items/discussion

a) Proposed next meeting date

i) Likely to be date of on-site visit.

