

## Minutes:

Date: Tuesday, March 19<sup>th</sup> NCTC cafeteria than our lab.

Attendees: Alex, Jordan (Resp Students), Michelle E., Laura B.; Jana B. (Altru supervisors), Al, Tony, Dallas A., Carissa S. (Regional Resp Facilities) & Sharon S. (UMC).



- 1 Preliminaries / Introductions?
  - 1.2 Students and members introduced themselves. Discussed potential replacements. Asked committee members to think of potential non-Respiratory therapists or former therapists to serve as a community representative. It was asked what the formal length of AC membership appointment. It was formally set at a 3 yr appointment with the effort to limit members or a one term re-appointment where practical or possible.
  - 1.3 Will contact Altru Home care Re: Mike, equipment tech? Per suggestion from Michelle E. as a community member.
- 2 Everyone at the meeting introduced themselves.
- 3 COARC Annual report progress:
  - 3.2 Status. Program received 10 yr accreditation, with some additional dialogue and communication regarding Clinical director duties and release time. Program has recently transitioned to a totally internship second year, which will rely on ongoing training, communication/feedback and adjustment to keep on track of program outcomes with this new format.
  - 3.3 College 10-year report reviewed with AC members, input in key areas.
    - 3.3.1 AC discussion focused on improving enrollment numbers and raising academic scores of enrolling students.
    - 3.3.2 Marketing Plan discussion:
      - 3.3.2.1 Michelle E. offered to talk to High school councillors, and Jana asked about possibly talking to Altru employee pool\*, ex: CNA. (\*Done)
        - 3.3.2.1.1 Discussed handing out brochures to high school councillors.
    - 3.3.3 AASC approved Respiratory programs request to transition to Mixed Medium format (flexible clinical schedules and digital access to traditional on-campus lectures and discussions), in an effort to improve Fall enrollment numbers.
- 4 Mixed medium format approved by AASC, needs submission to MNSCU, for approval of change in format (? Distance) Hybrid, alternate, online.
  - 4.2 See attachments:

- 4.2.1 Summary of AASC request.
  - 4.2.2 Current Program outcomes.
- 5 Progress of current transition to internship:
  - 5.2 How is it going
    - 5.2.1 Propose change in internships schedule in 2<sup>nd</sup> year?
    - 5.2.2 Move NICU internships, summer from Fall and Spring in second year. Dallas motioned to move internships to summer, Alex 2<sup>nd</sup>, all in favor.
- 6 Update of student and program status, 11 first yr students, 8 2nd year students.
- 7 Misc. items/discussion.. Minutes approved motion Michelle, Laura 2<sup>nd</sup> all in favor. New vent PB 980.. approved and in the process of being purchased...
  - Proposed next meeting date. Tuesday, October 22nd at 6:00 pm.
- 8 Motion to adjourn...Michelle motion, Laura 2<sup>nd</sup> all approved.