

Minutes: Tuesday Nov 17th... 2020

Attended Nov 17th 2020: Carrissa S.; Jana Becker; Dallas A.; Jana B.; Heather K.; Michelle E.; Anwar H.; Tony S.



1. Minimum attendance requirements discussed and motioned that at least 4 non faculty members should attend to conduct a meeting. Carissa motioned, Michelle 2nd and all in favor.
2. Discussed Program name change from Respiratory Therapist AAS to Respiratory Therapy AAS so that degree is printed grammatically correct. Carissa motioned, Michelle 2nd and all in favor.
3. Heather introduced the idea of changing student handbook. Committee members supported but asked to be sure the students got to see and be given an opportunity to provide feedback prior to the full committee acting on this item.
 - a. Adding a statement that travel may be required to complete program clinical courses. This is specifically stated in the current handbook.

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- 1 Preliminaries / Introductions?
 - 1.2 Membership.
- 2 Everyone at the meeting introduced themselves.
 - 2.2 Discussed Carrissa resigning because her chair appointment has reached it's term limit. Discussed Michelle consideration as a chair, discussed chair role and duties. Carrissa motioned to nominate Michelle as chair, Tony seconded. After a short discussion with members Michelle agreed to take on chair duties next meeting.
- 3 **Status of New medical director:**
 - 3.2 Dr. Baha Al-Abid has returned signed agreement, sent into COARC, awaiting State licenses from Dr Mangardich.
 - 3.2.1 Will re-approach with request for copies of Medical license for CoARC.
 - 3.2.2 Will seek co-chair from current hospitals attended by students.
- 4 **Program planner revisions, status:**
 - 4.2 Program planner items:
 - 4.2.1 Substituting General Chemistry I AND II for Intro to Chemistry
 - 4.2.2 Substituting Organic Chemistry I for Intro to Chemistry
 - 4.2.3 Switched Diagnostic and Neopeds in Respiratory Planner.

4.2.3.1 Approved by Nov AASC committee.

4.3 Program name and AAS award discussion.

5 **Status of Simulation Mannequin purchase (Athena).**

5.2 Purchased by a Covid Grant funding.

5.3 Integration of EHRgo in simulation concepts and skills.

5.3.1 Look up and actually chart simulated patients.

5.4 Allow better simulation of actual hospital skills in the lab to hopefully improve integration to clinical practice.

6 **Status of current transition to internships and planned transition to HyFlex course format.**

6.2 Possible opportunities for local hospital partnerships?

6.2.1 Sanford and St Cloud hospitals are working on recruiting students who will enroll in Hyflex cohort with the expectation that second year internships can be done at local community hospitals.

7 **Discuss student internships and Covid/Hybrid alterations...**

7.2.1 Covid has imposed sudden and fairly drastic alterations to site available to students, necessitating appropriate student handbook guidelines and processes to deal with these types of changes.

7.2.2 Addition of addendum to student handbook regarding clinical rotation assignments and statement of possible travel obligations.

7.2.2.1 Shared with first and second year students prior to this meeting, no formal feedback received.

7.2.3 Carissa Motioned and 2nd by Michel and Dallas, all in favor, no opposed.

8 **Revision to blue competency presented to committee by Heather.**

8.2 Reviewed additions to the competency list.

8.2.1 Can be adopted by first year students as they are just starting to get validated in skills from the blue book.

8.2.2 Michelle motioned, Dallas 2nd all in favor and no opposed.

9 **Northlands Covid policies below. Labs will continue as previous practice. Students will participate as clinical sites allow individually.**

Email is in follow up to an all-faculty meeting held at noon today (Friday, November 13). The following is a summary of the key points:

- We designed our Fall instructional model around Scenario 2 (see the attached document) with some flexibility for movement into Scenario 3. We have largely been operating underneath the guidelines for Scenario 2. Given the increased community spread throughout our region, and in consultation with the Minnesota Department of Health, we are making adjustments to move more into Scenario 3 (again, see the attached document).
 - o NOTE: The attached document contains recommendations and guidance. Please note that we, as an institution, will not fully or neatly fit into all specifics identified in the attachment.

- **Lecture based Instruction:** We are requesting that all theory and/or lecture based instruction being held in-person move to Zoom/synchronous and remote delivery beginning no later than November 30. All such instruction should remain in this mode through the end of Fall semester.
- **Labs, internship, and clinical instruction** can continue in-person.
 - All instruction on campus must maintain our current requirements of masks, social distancing, and assigned partners for lab exercises that cannot maintain social distancing. We ask that assigned lab partners, if used, maintain the same partner assignment through the end of the semester.
 - Clinical and internship instruction must adhere to the requirements of the offsite location.
- **Final Exams:** Final exams for campus based/scheduled courses may be held in-person, following our published final exam schedule (<https://www.northlandcollege.edu/academics/calendar/finals/>).
 - If you plan to hold an in-person final exam, please contact your supervisor with the scheduled exam days, times, and rooms.
 - If you need a larger room, please note that when you contact your supervisor. We will work to identify and accommodate the room needs.
- **COVID Testing Event:** Northland is working to host a COVID testing event next week in both TRF and EGF to serve our college community. This is in cooperation with MDH as they want increased testing of 18-35 year old individuals to help stem the spread of COVID in our region. The testing will be open to students, employees, and family members of students and employees.
 - More information on this will be provided in a separate email once the details are fully worked out.
 - We especially ask that you encourage the students in your classes to get tested.
- If you have questions regarding a specific course you are teaching, please contact your supervisor for guidance.
- Campuses do remain open with current services and service delivery in place.

10 COARC Annual report progress:

10.2 Status.

10.2.1 Enrollment numbers and raising academic scores of enrolling students.

10.2.2 Marketing Plan progress.

10.2.3 Transition to Mixed Medium format.

11 Update of student and program status, 6 first yr students, 7 2nd year students.

12 Misc. items/discussion:

Program performance reports from NCTC.

- 13 Proposed next meeting date.
- 14 Motion to after final items adjourn...
 - 14.2 New chair and memberships...
 - 14.2.1 Attend at school scheduled time, by zoom..