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## SURGICAL TECHNOLOGY – PROGRAM ADVISORY MINUTES

Date: 5:00 November 27, 2017

Item	Points of discussion	Action
<b>2016 Graduate Review</b>	1. 19 Graduates: 15 employed, 2 continuing education placement rate is 89%	
<b>Review of 2016 ST Program Assessment plan and ARC/STSA Outcomes Tracking Tool</b>	2. Questions asked and answered. Discussion of outcomes and graduate placement.	
<b>NBSTSA Results</b>	3. Results for the 2017 Graduates (79%) were lower than previous years, discussion regarding any changes made in prep for the exam (no change) and student readiness. Results were still above the ARC/STSA threshold.	
<b>Program Effectiveness:</b>		
✓ <b>Instructional Resources</b>	1. PAC members evaluated instructional resources, determined sufficient resources for max number of enrollment.	
✓ <b>Review Random Student Case Logs</b>	2. Random case logs review – student logs met and exceeded the program goal of 140.	
✓ <b>Curriculum Core Compliance</b>	3. Core compliance checked documentation	
✓ <b>Instructional Reference Materials – Library PALS System</b>	4. Agreed digital ebooks and articles seem to be the way of the current students using more digital media for studies and research.	
<b>Curriculum Review</b>	1. Focus on Clinical Training and progression in the program.	
<b>Program Goals</b>	2. Discussion of program objectives, PAC members took the time to evaluate and sort them into learning domains: cognitive, psychomotor and affective.	
<b>Program</b>	1. PAC members agreed the more scrub time and exposure to the OR earlier in	

the semester sequence has better prepared the students for the spring semester and reduced the anxiety level for the students.

<b>Immunization, background studies, CPR all records, change in Vendor to Castlebranch</b>	<ol style="list-style-type: none"> <li>1. MnSCU/state decision to change vendors.</li> <li>2. Solicited ideas from the group of how to gain early compliance with the program and college standards, recommendation to use the introductory course to disseminate information regarding program requirements.</li> </ol>	+Will plan a cohort meeting for late APR or early MAY to assure adequate time for students to prepare and comply
<b>Student Daily Evaluation Forms Review</b>	<ol style="list-style-type: none"> <li>1. No change suggested</li> </ol>	
<b>Program Recruitment Small Class</b>	<ol style="list-style-type: none"> <li>1. Discussion of recruitment to the program, current class is 12, suggestion made to have hospital promotion in order to recruit staff and partially fund tuition to sponsor a student.</li> <li>2. PD is working with College recruiters, advisors and Public relations to increase program awareness.</li> </ol>	+ Program personnel will participate in local career fairs
<b>Other: New Member</b>	<ol style="list-style-type: none"> <li>1. Introduction and welcome of new member Mackenzie Johnson, CST/CFA</li> <li>2. Recognition of staff members who are strong clinical trainers is vital. Important aspect is for the preceptor to provide consistent feedback to the student and clinical instructor.</li> <li>3. Clinical preceptors are invaluable to the overall success of the student. Discussion involved identifying "anchor" surg techs who will serve to be resources for the students when in clinicals.</li> </ol>	Interest expressed by Surgical techs to join, PD will contact those who may wish to join the PAC
<b>Importance of role of clinical preceptor</b>		
<b>Members Present</b>	Ruth LeTexier, Linda Deitz, Sabina Laughlin, Mackenzie Johnson, Natalie Svendsen, Jennifer Cheguis, Sue Moe, Diane Ness Student representatives: Amber Gathman, Vanessa Heath	

