



Northland Community & Technical College

AFSCME Staff Advisory Council Meeting

January 14, 2010

9 a.m.

TRF Campus, Room 545, EGF Campus, Room 115

MINUTES

Members Present: Bobbie Taylor, Cory Feller, Bonnie Klasen, Rosie Gustafson, Bryan Berger, Lynell Wayne, Anne Temte, Becky Lindseth, Kent Hanson

Absent: Sandy Bratvold, Jenny Donarski

Topic	Responsible Party	Discussion/Outcome
Call to order	Temte	
1. New Member	Temte	Bryan Berger, recently hired as a General Maintenance Worker at EGF, was introduced and welcomed as a new member of the Council, replacing Casey Wedin, who is not on duty during the regular Council meeting time.
2. Update on Aviation Enrollment & development of UAS Program	Temte	President Temte reported there are currently 22 first-year students & 19 second-year students; expecting some new starts for spring 2010 semester, and there is high interest for Fall 2010. Class caps for lecture classes were changed for 25 to 50, effective Fall 2010. President Temte reported that the college has received over \$100,000 in funds from private sources and MnSCU for the development of an Unmanned Aerial Systems Maintenance program. Expenses are not being paid from the college budget. She reported on the potential growth of unmanned aerial vehicles in areas such as: agronomy, weather, defense, police surveillance, freight transport, etc. She stated there is currently no maintenance curriculum for the UAV's, and our current aviation, avionics

		and electronics components will all be incorporated. The addition of this program seems to be the perfect fit for our aviation program, the college, and the region. We are forming relationships with significant partners such as the City of Thief River Falls, UND, Grand Forks Air Force Base, congressional offices, UAV Manufacturers, etc.
3. Professional Development Funds	Lindseth, Temte	Becky stated that the current AFSCME contract does not include language regarding professional development funding, but college administration has dedicated \$4,750 for the TRF Campus (current unspent balance of \$3,269.51) and \$3,515 for the EGF Campus (current unspent balance of \$3,091.75). Discussion was held on the process of requesting funds for employee use, and it was determined that the process needs to be refined and communicated to AFSCME employees. Julie Fenning will be asked to solicit AFSCME employees to serve on an AFSCME Professional Development Committee. The purpose of the committee will be to establish an application, review & approval process and ensure communication to employees within the unit. Effective FY11, the funds will be combined into one college-wide cost center - which will make it easier for the committee to manage. Becky encouraged all AFSCME employees to take advantage of the in-house professional development opportunities, as well as other classes or workshops that would enhance their job skills.
4. Feb. 16 In-Service	Temte	President Temte stated that an In-Service day is scheduled for Tuesday, Feb. 16. It is undecided whether this will include support staff or will be for faculty only.
4. Other		President Temte stated that the 275-page NCA Self-Study is completed and can be viewed on D2L.
5. Next meeting		Thursday, February 11, 2010; 9 a.m.
6. Adjourned at 9:40 a.m.		