

EGF Facilities Committee Meeting
February 28, 2007
11:00 – 12:00 pm, Room 306B

Present: Bob Gooden, Clinton Castle, Tom Clemens, Jesse Adkins, Kate Schmalenberg, Shari Olson, Ellen Brehmer, and minutes recorded by Julie Fenning. **Absent:** Mary Fontes, Mike Normandin, Beth McMahon, and Stacey Hron

1. Parking

- a. Bob is looking for recommendation from group to eliminate permit parking in EGF.
 - i. MnSCU Policy – Student/Employee Fees are the same, should not have different service.

Subpart B. Parking fees. (MnSCU Policy)

- 1. Colleges and universities may collect fines and towing fees for parking violations pursuant to MS136F.53.
 - 2. Colleges and universities shall develop a policy to charge parking fees to generate revenue for parking lot construction, improvements and maintenance, and parking enforcement, pursuant to MS 136F.67.
 - 3. The president shall determine the fees. Students shall pay an amount that is equal to or less than that paid by the institution's employees for the same type of parking (e.g. reserved, general, etc.).
- ii. Kate – discussion from faculty group was that employees will be open to paying additional cost to have separate lot.
 - iii. Next steps to address separate parking for employees?
 - 1. **ACTION ITEM:** Create Questions/Draft Email to all employees
 - a. Team: Clinton, Kate, Tom, Jesse
 - b. Email – MNSCU Policy
 - i. Current Practices (NCTC)
 - ii. College-wide procedure
 - iii. Review Responses from email
 - iv. Final Presidential Decision
 - iv. Discussion regarding why students do not like parking in the North lot.
 - 1. Scary at night – deserted
 - a. Escorts available – phones at all entrances
 - 2. Feel like out in “north 40”
- b. Issues with Parking Enforcement:
 - i. Process should be standardized college-wide
 - ii. **ACTION ITEM:** Bob and Clinton will prepare draft for next meeting.

2. Ideas for R&R Project

- a. Will solicit ideas from employees and develop a process for recycling – prioritizing: This group will assist with this.

3. Office Inventory Plan (furniture, painting, floor coverings)

- a. Clinton & Bob are completing inventory for both campuses to document and recreate recycling plan.
- 4. Use of Bulletin Boards/Displaying of Artwork**
 - a. Management team wants to add more student artwork throughout the college
 - i. South Hallway by Learning Services
 - ii. EGF Facilities committee supported idea
 - b. **ACTION ITEM:** Clinton/Bob will do inventory of all boards and bring map to next meeting.
 - c. Ideas for new bulletin boards
 - i. Flat on the wall
 - ii. Rounders, wrapped with corkboard – circular columns
 - iii. Multiple ways to display information
 - iv. Minneapolis Technical college – Student Services – small strips of corkboard in various places – built into signage
- 5. Community Colleges Going Green**
 - a. Article regarding colleges going “green”
 - b. Wind Tower – Bob is working on this
 - i. Research stage: Wind Energy Program at Northland
 - ii. News: Looking at possibility of using wind energy at Northland – in the north corner of grounds
- 6. Revisit 2007 Meeting Schedule**
 - a. Last Wednesday of every month, 11:00 – 12:00pm.
 - b. **ACTION ITEM:** Bob will invite Barb Forrest or another faculty member from nursing
- 7. Next meeting agenda Items**
 - a. Master Facility Plan
 - b. College Inventory of Bulletin Boards
 - c. Go Green
 - d. Parking
- 8. Next meeting: March 28th 11:00 – 12:00, EGF, Room 306B**