

## EGF Facilities Committee

September 25, 2008

11:00 - 12:00 PM, Room 106,662

### Meeting Minutes

**Present:** Bob Gooden, Clinton Castle, Mary Fontes, Tom Clemens, Mitch Ostrom, Ellen Brehmer, Sue Dalager, Hank Roehrich, Stacey Hron, Steve Crittenden and Margarita Bracamonte (guests), and minutes recorded by Julie Fenning.

**Absent:** Becky Lindseth, Loren Abel, Kate Schmalenberg, Rick Compeau, and Jesse Adkins.

1. **Committee Purpose & Membership** – Bob reviewed the committee purpose and the FY09 membership. Members added to the committee include Sue Dalager. Members removed include Rick Compeau.
2. **EGF Soccer** – Steve Crittenden and Margarita Bracamonte presented the request to construct a regulation sized soccer field on the northeast side of the campus. At this time there has not been any discussion on forming a formal team. This request has been made by several EGF students. The cost to construct this field is approximately \$20,000. Margarita and Mary will discuss this idea with the Student Senate for possible funding contributions.
3. **Facility Hours – Student Access** – This item was discussed at the TRF Facilities Committee.
4. **Project Updates** - Bob reported on the following summer projects:
  - a. The revitalization in the 222 area has been complete. The carpeting in the hallways will be reinstalled due to the initial poor installation.
  - b. The EGF bonding project is currently 23 days behind schedule, with a completion date February 7<sup>th</sup>. Phase II will begin in January as planned.
  - c. The HEAPR Chiller/Generator project is on schedule with expected delivery date of Nov. 1<sup>st</sup>.
  - d. The frontage road project will be complete by October 31<sup>st</sup>. This project includes creating a one-way street and diagonal parking. Trees and seating areas will be completed in the spring.
5. **Departmental Work Schedule** – This item was removed from the agenda.
6. **Chain of Command for Special Events** – This item was removed from the agenda.
7. **Tree Memorial** - This idea was possibly providing memorials or dedications to Northland employees that have either retired or passed away. Suggestions regarding where funds would come from to purchase these trees and plaques included the employee supported Care/Cheer Funds. Final recommendation was made to forward this idea to the Foundation as a possible fund raiser.
8. **Cameras – Facilities Ideas** – Bob and Clinton purchased disposable cameras for employees to bring with them to other MnSCU institutions or other facilities, to take photos of new and innovative ideas relating to facilities. The cameras are also intended for capturing areas needing improvement on the campuses. The IT Department has digital cameras for checkout if preferred. Bob and Clinton will send a college-wide email opening this option to all employees.
9. **Environmental Efforts** – Bob shared a report submitted to the Office of the Chancellor regarding the efforts Northland has made with respect to the environment. Northland has also partnered with Minnesota WasteWise to develop a college-wide recycling plan. A logo has been drafted for the project, and the committee reviewed drafts. Final logo choice will be presented to all employees.

**10. Next Meeting: Thursday, October 30, 2008, 11:00 – 12:00PM**