



Northland Community & Technical College Healthy Campus Committee Meeting

Wednesday, October 27, 2010
EGF Campus Room 248 2:00 p.m.

MINUTES

Attendees: Angie Sand, Bobbie Taylor, Peggy Rogers, Shelley Koerber, Rita Lealos

Absent: Nancy Carda

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Posters/pamphlets	ALL	1. We are going to wait to print and use any posters from the ACS until we know if we can use both sides of the table tops in the commons. 2. Bobbie will double check Maureen about the plastic 8x10 display poster holders to see if we can use both sides, and also how many we will be able to use. 3. The brochures from ACS are here, 2 of them will be displayed at our table on 11/18.
2. Bags	ALL	1. Peggy has found bags to use for the handouts. 2. Peggy might play with putting together a card with other helpful websites, tips, etc. If not, there are websites listed in one of the pamphlets that we got from ACS. 3. Shelley reported that the UND Wellness Center said they could provide passes for us. Shelley is going to call there and get the passes to include in our handout bags. 4. Peggy volunteered to put the bags together. Thank you!
3. Advertising	ALL	1. Peggy and Bobbie are going to work together to put a poster together to use in an email and to post around campus to advertise our event. We will use this sign on the table tops in the commons. This will be complete early next week. Angie will put the group link ticket request in once we have the completed poster and know how many to

		<p>print out. This will also be used to print the 11x17 posters for around campus. Deadline for advertising to start is 11/8.</p> <p>2. Display case: 11/8-11/29. Peggy and Rita to set it up, Shelley and Bobbie to take down. Wheelchair – Shelley, Mannikin – Angie, other equipment Peggy is going to check with Tony to see if he has available materials that we can use.</p>
4. Other	All	<p>1. Angie heard back from Mary Fontes, and she said we won't be breaking the tobacco free policy that the college has.</p> <p>2. Rita will turn in the activity request sheet for approval.</p>
5. Adjourned	All	