



Northland Community & Technical College Management Team

11/16/05
3:05 pm
Room 106

Membership: Kent Hanson, Karla Anderson, Mary Fontes, Bob Gooden(A), Mike Normandin, Pat Balstad(A), Ellen Brehmer(A), Dan Sponsler(A), Beth McMahon, Deb Riely, Denny Wierima, Brian Huschle, Milt Kinzler(A), Renee Kringlen, Lindsey Wangberg, Robert Hunter (Student)

Topic	Responsible Party	Discussion/Outcome
1. New Member		Renee Kringlen is the new AFSCME Rep on the Management Team.
2. Marketing Update	Lindsey	<p>Lindsey has a Media schedule spreadsheet for spring and will email it to the team.</p> <p>Lindsey stated that we are planning an Allied Health Expo Day in late January or early February.</p> <p>The Trades dept. is also planning another Expo.</p> <p>The next plan is to schedule a Business Division Expo Day. Mike suggested that high schools bring their business organization testing here to our campus. If we can't be a testing site, make up our own event, bring in high schools and give trophies, etc.</p>
3. Beth's Comments		Beth said that a college in Montana had a fundraiser for United Way in the form of an auction. Employees could purchase items on the auction through a payroll deduction. She said that by doing the payroll deductions high amounts were paid. Beth thought maybe we could do something like that for our Foundation.
4. ATM	Mike	Mike stated that it is illegal for us to own/operate an ATM machine with state funds. Mike said

		that some investors would buy a machine and place it on-site with the only stipulation being we supply them with a phone line. It was approved and suggested to have it here before Christmas.
5. Construction	Mike	Mike stated that with the money left from the south entrance project, we will subdivide room 422 into 2 rooms and make 4 to 5 offices.
6. Vehicle Update		We are looking to buy a 12 passenger van for Student Life activities between campuses, in addition to the Jeep. Student Senate has set aside \$2,000 to help defray expenses with the travel. Kent said that we will partially pay for the van from the Bookstore money.
7. Other		<p>The switch for the screen in room 341 is broken.</p> <p>The Paramedicine Club is supposed to be picking up cigarette butts at Entrance D. Robert will check on.</p> <p>It was stated that there are Healthy Campus funds available to build things such as gyms, wellness center, etc. These funds need to be sought by student clubs. Kent stated that room 404 won't be available for any healthy campus activities after this year.</p> <p>Julie Olson is the new Public Relations Director. She does all press releases and The Pioneer.</p> <p>Kent stated that Lindsey has a project. Henry Tweten, EGF City Council Member, is trying to have an insert printed in The GF Herald advertising our College, paid for by local businesses at the cost of approx \$10,000. This flyer would be completely community sponsored. Lindsey is to give a detailed spec list to the division chairs for their review within the next two weeks. When the money is available the printed material will be ready.</p>

Next Meeting: Wednesdays @ 3pm