

**Management Team Meeting
February 8, 2006
11 am, Room 106**

Present: Renee Kringlen, Brian Huschle, Dan Sponsler, Milt Kinzler, Ellen Brehmer, Denny Wierima, Karla Anderson, Deb Riely, Mike Normandin, Mary Fontes, Kent Hanson, Bob Gooden, Robert Hunter (student), Mary Jo Bydal.

Coffee Pots, etc.

No coffee pots are allowed on campus that do not have an auto shut-off. Risk Management says it is up to the college to allow other small appliances, i.e. microwaves, portable heaters.

Smoking at Entrance B

It was brought forward that there are people smoking at the non-smoking entrance B. Kent said he will put out another message.

Equipment Budget

Kent asked for critical needs for the rest of the year. Mike will meet with the Division Chairs to evaluate the needs. It is preferred to deal with the needs on an individual basis.

Room Utilization Report

Bob distributed a handout he received at the recent CFFO meeting he attended. It was discussed that we should look into using the Resource 25 scheduling program. Kent will talk to Stacy Hron.

Supply Budgets

Denny said Construction Electricity and Welding need supply money to finish the year. Mike will look into.

Deb asked for Karla to attend a Division Chair meeting to discuss the balances and look at re-allocating the money.

Faculty Support Position

The position has been posted and is going through the claiming rights process.

1. Claiming Rights – AFSCME
2. Internal Posting
3. Public Posting

Other

The student representative, Robert Hunter, stated that the Student Senate President is in the hospital and the Senate is circulating a card for signatures.

Robert stated that the Senate is looking in to a “Cab Crawler.” That is a vehicle that would run after 5pm when the city buses don’t run. They are waiting for a quote.

Kent stated that there will be Presidential Open Forums on February 13, 14 and 15. Kent encourages participation in the candidate visits.

2/14/06 – Cookies for Students and Faculty sponsored by Student Senate

2/15/06 – Soul Food Dinner – Free for everyone while it lasts

3/1/06 – Career Expo Day – Student Senate Reps Present

Kent thanked everyone for their work on the budget – it’s very helpful for administration.

Next Meeting: February 22, 2006

Mary Jo Bydal, Recorder