

Management Team Meeting
3/22/06

Present: Renee Kringlen, Bonnie Stewart, Dan Sponsler, Bob Gooden, Mary Fontes, Ellen Brehmer, Mike Normandin, Lindsey Wangberg, Milt Kinzler, Karla Anderson, Deb Riely, Robert Hunter, Brian Huschle.

Establish a Computer Test Center On-campus

Dan Sponsler there would be approximately 100 Paramedics, etc. per year who will be taking exams on computers. We could open to other organizations to test here also.

Dan feels there would be a minimum of 200-250 annually.

The testing that goes on in the Library could be a money maker. We should look into being a test center for financial gain.

Dan said room 404 could be used for the center. Right now the college is hitting \$6,000 with just GED testing.

It would need a full time staff person with flexible hours and certain credentials to proctor tests.

Foundation Update

Karla and Jim Richter, Co-chairs for the Fund Drive this spring with a goal to raise \$15,000 to go into the EGF general scholarship fund. In the process of recruiting Board members. Bonnie invited people to TRF for a "Cruise" on 4/18/06. Tickets are \$20 each, 7-10pm at the Swenson House. There will be a scholarship ceremony at EGF in April for Nursing and Auto Department.

Budget Deficit

There is a projected budget deficit of \$554,212.

Reshuffled accounts to fill deficit. President Davis set aside \$200,000 to be used against deficit.

Equipment @ EGF - \$36,000

Equipment @ TRF - \$175,000

DE Development - \$50,000

Under Rep. Grant (in-kind) - \$63,000 (Deaf Interpreters - no deaf students this year)

Business Office - \$10,000

Human Resources - \$4,712

New Programs - \$5,000

Supplies from both campuses - \$5,000

Totals = \$348,712 + \$200,000 = \$548,712

New Programs

Physical Therapy Assistant – Fall '06 approval; Fall'07 students begin

Program Suspensions

Sonography
Individualized Occupational Preparation
Health Information Technology

Drop for Non-payment

Need collective effort and a meeting has been set for Friday, 3/24/06.

Early Registration Incentives: working with TIS to organize

Begin April 5th for 5 weeks – weekly drawing
Larger gift the earlier students register (bookstore gift certificates)
Post on the web page
March 27th to post schedules to the web

Marketing Update

The wall calendars will be here soon.
Catalog – meeting with instructors
GF Herald Insert – program information is ready
Working on unveiling a new web page by I.T. – Chad Sperling

Library System

Milt stated that the new library system is up and running. Students may have a HOLD if they have an overdue fine.

Mary Jo Bydal, Recorder