



Northland Community & Technical College Management Team

November 8, 2006

11:00 am

Room #106

Attendees: Mary Fontes, Shari Olson, Mike Normandin, Kent Hanson, Bob Gooden, Brian Huschle, Gail Johnson, Dan Sponsler, Ellen Brehmer, Jo Schill, Lindsey Wangberg, Milt Kinzler, Sue Dalager, Renee Kringlen absent: Karla Anderson

Topic	Discussion/Outcome
1. Welcome	Minutes approved
2. Follow Up	<ul style="list-style-type: none"> • Fridge – The fridge will be here soon when enough money is gathered. The Cheer fund group is working with this item. • Vehicles-A decision will be made after reviewing the needs of the College and what we have in for vehicles college wide. There is a waiting list to get them. It maybe cheaper to buy than to lease. Bob will talk to Shari as this is a Administrative services college issue. • Smoking – There will continually be a problem with smoking in non designated areas until the law is changed to a smoke free campus. • Frisbee Golf – This will have to be a college wide decision as it affects the facilities long term. Need to present this at the Administrative Service meeting which includes facilities. • Testing Center(Shari Olson) – Pearson Vue testing center. Only able to subsidize one college wide. Would like to see it on the EGF campus. Dan has several students to test – 50 students in spring. • Repro Room – The changes for the reprographic room is complete. There is no longer a sign out sheet for paper. Milt would like to see the colored copier moved out of the Library is there enough room in the repro room? The move will happen. • Student Hangout –Not quite completed. There are a few things that need to be done but that will wait till spring this was paid for by the Bookstore profits and student funds. They do plan on naming this area. One of Kit Brennan's Marketing classes are involved in the naming process.

		<ul style="list-style-type: none"> • Campus Choir – Mike N. met with 3 students. Choir was offered fall semester and there was no enrollment. Their might be a large number interested in forming a community choir. Need to offer music courses that can make some money and then we may have some money to work with. Do not see a choir happening just yet. This has been thought of intensively but just cannot get the students to enroll. People wanting to join choir could do so. There maybe a sign up fee and then the college may take it over. • Couches – Not going to replace them and they are repairable. • Storage – No need for student life storage.
3. Business		<p>Memorial Garden (Cheer Fund) – Gail Johnson mentioned that there was a donation for Vicki (Taher worker that passed away last year) donated \$50.00 as a memorial. Going to look into purchasing a tree or shrub to put out by the student hangout. Gail is going to take this back to Cheer fund.</p> <p>Outreach update (Pat Balstad) - A three-year \$328,000 Minnesota Job Skills Partnership (MJSP) grant entitled "Integrated Healthcare: Using Complementary and Alternative Medicine (CAM) Modalities to Improve Patient Outcomes, Reduce Healthcare Costs, and Increase Skill Capacities in NW Minnesota" was awarded to COI on Monday, November 6th. This is a partnership with Lakewood Healthcare Center, Baudette, First Care Medical Services, Fosston, and Roseau Area Hospital and Homes. CAM modalities will be applied to Hospitals, Long Term Care and Hospice.</p> <p>COI was invited to submit a RFP to the NW MN Foundation to redesign their leadership program. This submission resulted in a partnership between COI and another educational entity to work together to redesign their leadership program.</p> <p>Contract Activity: American Crystal Sugar, EGF - Welding training; Lakewood School District, Baudette - Leadership for Teens; ND Area Rural Electric Cooperative, Dickinson - Customer Service; Riverview Healthcare, Crookston - CNA Certification training. Open Enrollment/Continuing Ed: Non-credit based CNA Certification classes, CNA testing, Continuing Ed project with Justin Berry for Physical Therapists in February.</p> <p>Local contract – American Crystal contract. Lakewood school district (Baudette) Non credit base, Riverview contract CNA, Justin Berry with PTA.</p> <p>Parking (Bob Gooden) – Parking lots are part of the facilities. Someone should meet with the police to let them know how to ticket. Run it by Shari to see who is in charge of this problem. Mary is going to talk to Shari Olson.</p>

		<p>Project cars – We do not guarantee parking spots for employees. They may also park in the student lots. The cars will remain where they are parked.</p> <p>Perkins Grant- The Perkins Equipment Grant Committee met and distributed the various requests on Nov. 1, 2006. We only considered grant requests that stayed within the stated \$3,000 limit. All grant requests that were within the parameters of the grant we were able to award 93% of the grant request. This was a successful year for the committee. Hopefully we will have this opportunity for Perkins Equipment Grants next year.</p> <p>FAN network –Lindsey is going to send out information to everyone to be a FAN.</p>
4.		Wednesday, December 6 at 11:00, room 124.
5.		
6.		

Reporter: Renee Kringlen