



## Northland Community & Technical College Safety Committee

December 13, 2005

12:00 Noon

Room #306B

Attendees: Mary Belanus, Bob Gooden, Becky Holthusen, Scott Halle, Dave Hoefer, Diane Rapacz, Cheryl Iverson

Topic		Discussion/Outcome
1. Call to Order		12:10
2. Approval of Minutes		Approved
3. Crisis Planning Institute		Becky reported on the Crisis Communication Planning conference in Arizona that she attended with Bob Gooden. She reported that it was an excellent conference dealing with communications that occur at the onset of a crisis and also post crisis. They had very interesting presenters. Some of the information they learned will be taken to the Executive Council meeting. This information will also be shared with Administration when discussing the crisis management plan.
4. Crisis Mgmt Plan		<p>Becky worked with Kevin Stuckey on reworking the crisis management plan draft. The draft from Bonnie was very good., but they are condensing it down by taking out the EGF specific language, but still recognizing the differences about getting outside lines on the emergency phones.</p> <p>Kevin Stuckey will be meeting with the committee to discuss just what constitutes an emergency. Everyone has a little different perception in any kind of emergency situation.</p> <p>Becky asked the committee to review the Crisis Management Plan draft and e-mail her with any thoughts. Will be looking at distributing these to all employees shortly after the February inservice.</p>
5. Campus Fire Inspections		Becky has received an e-mail from Don Bickering.
6. Adjourned		12:45