

## **Facilities Committee Meeting**

**Thursday, November 19<sup>th</sup>**

**3:00 p.m. in Room #115/#545**

**Present:** Michelle Bakken, Becky Lindseth, Cindy Cedergren, Tom Clemens, Bob Gooden, Clinton Castle, Cory Feller, Robbie Brateng, Daniel Okstad, Mary Fontes, Terri Wiseth, Hank Roehrich, Steve Crittenden, Stacey Hron

### **Work Plan:**

There was discussion regarding the work plan that is due by the end of the year:

- Major Activity: Campus Signage- A meeting has been planned to discuss the campus signage on December 17<sup>th</sup>. Priority is to improve the look and environment.
- Outcome: Enhance the image and environment within the college community.
- Major Activity: Review and update the facilities master plan to supports the direction of the college.
- Outcome: To ensure that the master facilities plan supports the college.
- Major Activity: To review update and prioritize the HEAPR projects.
- Outcome: Ensure maintenance completes the projects.
- Major Activity: TRF baseball field and dugouts upgrade.
- Outcome: To find funding to upgrade the baseball field and dugouts.

There was discussion on capitol bonding projects:

- 2012 Capitol bonding proposals need to be in by 2011.
- EGF is planning to remodel the three science labs.
- Science initiative projects will be separate and will not compete with each other.
- Initiative projects are less than \$500,000.

Terri Wiseth provided a handout to the committee on the TRF campus. The list included items that were e-mailed to Terri indicating where the TRF faculty would like to see improvement on campus. Clinton will review the list and bring comments to the next meeting.

There was discussion to develop a make-over plan for each campus. A campus S & S: Shine and Sort plan was suggested which would include a painting and organization schedule.

Next meeting: Thursday, December 17<sup>th</sup> @ 3:00 p.m.

Recorder: Diane Rapacz