

Facilities Committee Meeting
Thursday, December 17, 2009
Room #115 in EGF & Room #545 in TRF

Present: Cindy Cedergren, Clinton Castle, Hank Roehrich, Mary Fontes, Tom Clemens, Steve Crittenden, Norma Konschak, Eric Holum, Terry Wiseth, Cory Feller, Robbi Brateng, Bob Gooden

Not Present: Becky Lindseth, Michelle Bakken, Stacey Hron, Ellen Brehmer, Susan Snedker, Trevor Ronholm, Daniel Okstad, Tim Bergerson

1. Finalize Work Plan. The committee made revisions/updates to the work plan as indicated on attached hand-out.

2. Review the faculty facilities input requests.

The committee members for EGF and TRF met separately to review the facilities requests brought forth by faculty – the hand-out with requests for the EGF campus, gathered by Tom Clemens, is attached with comments.

3. Revise campus signage policy brought forth by the task group. The committee was reminded that campus signage requests have to go through cabinet for approval. One change was made to the fifth paragraph of the “DRAFT Policy & Procedure”: *The location of banners (larger than poster size) must be authorized and completed by Facilities Staff.*

Next Meeting: January 28, 2010 @ 3:00 p.m.