

Facilities Committee Meeting

Thursday, January 21, 2010

Present: Cindy Cedergren, Clinton Castle, Hank Roehrich, Mary Fontes, Tom Clemens, Bryan Berger, Steve Crittenden, Eric Holum, Terry Wiseth, Cory Feller, Robbi Brateng, Bob Gooden, Stacey Hron

Absent: Becky Lindseth, Michelle Bakken, Ellen Brehmer, Susan Snedker, Tim Bergerson, Trevor Ronholm-Student, Daniel Okstad-Student,

Status Report on flat screen televisions for hallways; removing hallway monitors

EGF has two flat screens to mount; two to pull wires on; install electrical outlets on a few. ITS is waiting for a final quote to order the digital signage for the EGF campus. Stacey reported that all of the television mounts have been ordered and have arrived.

TRF reported that all of the cables have been run for the televisions and they are starting to install the mounts.

Stacey reported that with the new digital signage system, we will be able to control the resolution that in the past has not been very clear. The system will be controlled by Julie Olson from a main location for the EGF campus, TRF campus, and the airport location.

Status report on Commons furnishings

EGF - Bob reported that the chairs are here and the tables should be here any day. This will add 5 – 6' tables and 36 chairs to the commons area.

TRF - Clinton reported that carpet has been ordered that will go in the fireplace area of the commons, along with 4 couches and end tables. The plan is to reorganize the entire commons area when a furniture budget is available.

Clinton requested a committee be organized to work on the furnishing/decorating of the commons area on the TRF campus. The committee members are: Steve Crittenden-Chair, Cindy Cedergren, Mya Zutz, Clinton Castle, a faculty member (TBD), and a member of the student senate (TBD).

Clinton reported that a portion of the furniture budget will go towards the purchase of approximately 40 chairs for the electronics and robotics lab. The chairs that are in the labs now can be used in the cafeteria.

It is consistent every year that each campus request \$20,000 for their furniture budget. Due to furniture included in the FY08 bonding project, EGF campus did not get a furniture budget. TRF campus was awarded \$20,000, but had to give some back and in the end used only \$14,000. The same amount is requested each year, unless there is a bonding project.

The current security cameras in TRF will be replaced with dome cameras and security cameras will be added by the cafeteria and also in the parking lot.

President Temte has asked a group from NCTC to take a bench marking trip to NWTC- Bemidji campus, to look at how the trades labs are set-up with moveable partitions. They are able to use one lab for 3-4 different programs. This improvement helped a great deal with space utilization. Those attending: Bob, Clinton, Norma, Kent, Becky, and Architect Gene Youngdahl.

Bob and Clinton are looking at the 2012 HEAPR list now and will bring information to the next meeting for discussion:

- Roofing project in TRF @ \$1.3 million
- Electrical feeder project in TRF @ \$130,000
- Roofing project in EGF @ \$2 million
- Science initiative

MnSCU had proposed \$110 million in HEAPR funds for the MnSCU system, but the Governor has suggested only \$55 million.

Reviewing the Master Facility Plan will be on the agenda for the next meeting. Bob and Clinton will print a list of the planned projects for both campuses. This is part of the work plan and it will suggest what we should be looking at now to discuss future bonding projects at future meetings.

Next Meeting: February 25, 2010

Recorder: Diane Rapacz