

Facilities Committee Meeting

Tuesday, April 12, 2011

At 3:00 p.m. in Room #115 in EGF & Room #545 in TRF

Present: Clinton Castle, Tom Clemens, Bryan Berger, Terry Wiseth, Cory Feller, Robbi Brateng, Becky Lindseth, Stacey Hron, Eric Holum, Bob Gooden, Steve Crittenden, Trevor Ronholm-Student

Absent: Susan Snedker, Michelle Bakken, Ellen Brehmer, Tim Bergerson, Nic Thompson, Cindy Cedergren, Mary Fontes, Norma Korschak

Public Access Policy – Handouts

Becky Lindseth and Terry Wiseth provided examples of policies for animals on campus from other educational institutions. Generally, they all recognized that service animals perform valuable functions and important tasks for individuals with disabilities and that service animals are not pets. The goal is to provide a safe environment for all students, employees, visitors, and guests.

Suggestion for policy: No pets in the building and pets must be leashed on the NCTC grounds.

Becky Lindseth, Bob Gooden, Clinton Castle, Steve Crittenden, and Dean Dalen will meet to put together a policy & procedure that will encompass service animals for academic, instructional, or special events. The task group will review this with the committee at the next meeting.

Facility R & R Projects – EGF Campus

- Bob reported that the EGF campus spent \$40,000 on heating controls in the 1993 building addition, which was the only area left that still had pneumatic controls. Twenty-five controls were switched to the electric energy management system. This has been completed and everything is now electric.
- Additional door locks were purchased to change all doors to the card access door lock system.
- Painting was done to finish up what was left from the remodel.
- There is \$10,000 left to carpet and paint the Adult Basic Education classroom. This will be completed by the end of April.

Status of Swenson House

- Clinton reported that there has been a lot of cost savings in utilities and maintenance since the Swenson House was mothballed 17 months ago.
- NCTC is working with consultants to find a way to repurpose this building and to see what would be the most efficient and effective.
- Two appraisals have come in that were inconsistent; one high appraisal and one lower appraisal.
- The space has been offered to MnSCU as a place that would be available for a campus service cooperative.
- A fair market value needs to be determined and designated as a surplus property to dispose of it, but was noted that this may not be the time to sell property of such value.
- Need to find a viable use for the structure if we do not want to dispose of it.
- Becky inquired if the committee wanted to make a recommendation regarding the property. It was suggested that the committee would need more information before doing that since all has not been brought to the table at this point.

Facility/Technology Survey

Becky reported that she has been working with faculty on a technology task group. Stacey Hron reported that a technology survey will be distributed to employees in the near future. A suggestion was made to include students in the administering of this survey.

It was agreed that the Facilities survey questions should be separate from the Technology survey. Bob Gooden, Clinton Castle, Trevor Ronholm (Student), Becky Lindseth, and Steve Crittenden will come together and determine questions to be part of the survey; parking, student life, classrooms, etc. The group will distribute the survey and bring the results to the next meeting.

Next meeting: Tuesday, May 10th @ 3:00 pm in rooms #115 & #545.