

Administrative Services (formerly Infrastructure) Committee Meeting Minutes

October 23, 2013

3:00 - 4:00pm

290/ 627/ AC13

Present: Bob Gooden, Clinton Castle, Stacey Hron, Cindy Cedergren, Colleen Kukowski, Don Campbell, Julie Fenning, Kasandra Klinkhammer (Student Senate), Mark Decker, Scott Foss, and Terry Wiseth.

Absent: Becky Lindseth, Brian Huschle, Brian Larson, Cory Feller, Jonathan M. Beck, Mark A. Johnson, Mary Fontes, Steve Crittenden, and Susan Snedker.

COLLEGE-WIDE

1. **Capital Bonding Project Updates:** Clinton shared an update about the hangers at the Aerospace site. Based on how the projects at Northland scored, the State Senate will be on the Aerospace Site on Wednesday, October 30 for a presentation and a tour. **Action Item:** Becky/Clinton will provide more information as it becomes available.
2. **Cell phone service on campuses:** Stacey brought forward this item from the students at the Aerospace Site. A discussion was held and more research will be done before the committee makes a recommendation. **Action Item:** Scott will check on the tower booster regulations. Stacey will check on a quote for a “hot spot” for each campus and bring to the November meeting.

EGF CAMPUS

1. **Fire Technology:** A discussion was held on the request for a fire hydrant near the burn building. **Action Item:** Bob will research and bring the information to the next meeting.
2. **Student Senate:** Kasandra Klinkhammer
 - a. **Issues with the smoking area by Entrance D:** A discussion was held about the campus smoking area and signage. **Action Item:** Julie/Cory will get clarification on the policy and smoking law for the November meeting.

- b. **Self Cathing Containers:** The committee held a discussion about where to place the containers and the cost of purchasing them for all three locations. **Action Item:** Julie/Cory will research the cost of the containers and report back at the November meeting.

3. Math Instructors request:

- a. **Additional White Boards:** Mark Decker brought forth the request for additional white boards in classrooms 280, 340, and 344. It was noted that the projector screens should be moved so they not cover the white board. **Action Item:** Bob will research the request for the November meeting.

TRF CAMPUS

- 1. **Shelves in Restrooms Update:** Clinton reported that the shelves have not been ordered. **Action Item:** Clinton will order the shelves and have them installed.
- 2. **Poster Hangers:** Clinton reported that the poster hangers are here and the locations were determined last spring. **Action Item:** Clinton will update the committee with an installation date at the November meeting.
- 3. **Air Conditioning in the Theater:** A discussion was held on the faculty's request to have air conditioning in the theater. **Action Item:** Terry Wiseth will bring the points of discussion to the faculty group.

Next Meeting: Wednesday, November 20, 2013, 3:00-4:00pm, Rooms 290/735/AC13