

**MMA/MAPE COM. PLAN Advisory Council Meeting Notes**  
**Thursday, January 8, 2009**  
**10 a.m. – 10:45 a.m.**  
**TRF Campus, Room 545; EGF Campus, Room 106; Roseau Site**

Members Present: Dave Olsen, Susy Dowers, Nicole Hagen, Anne Temte, Karla Anderson, Becky Lindseth; Cindy Cedergren, Recorder.

Absent: Pam Schorsch, Kent Hanson, Kirsten Michalke, Michelle Benitt, Kristi Lane

**Impact of Budget Crisis:**

President Temte reported the college can expect an un-allocation from MnSCU of \$400,000 for FY09. She reported that the Cabinet had met on December 22 and made cuts to non-personnel budgets totaling approximately \$462,000 to make up for this loss in allocation. She reported that restrictions have been placed on equipment and out of state travel requests, in addition to measures being taken to reduce all spending for the remainder of the year. She reported that the Governor may propose additional un-allotments in his proposal to be released on Jan. 27<sup>th</sup>. Current projections from the Governor and MnSCU indicate NCTC would have to cut expenses by \$1.287 million each year during the next two years (10% reduction each year). We won't know the actual budget impact until June, but we need to plan for this reduction regardless of whether or not it will change for the better.

The Budget Idea Forum survey is now open through Jan. 26<sup>th</sup>. President Temte encouraged all members to submit their ideas for cost reductions and revenue enhancements. She also encouraged members to submit comments on the ideas submitted by February 12<sup>th</sup>. All comments will be posted for all employees to review. The Finance Committee will be meeting frequently in Feb-March and making recommendations to the Cabinet on March 25<sup>th</sup>. On April 15<sup>th</sup> a tentative FY10 budget will be released, and finalized on May 1<sup>st</sup>.

It was noted that we expect to see an estimated 20% reduction in Perkins funds next year. President Temte stated the college currently has an 11% reserve, which will be used to fund severance pay, insurance, and unemployment benefits for any lay-offs and/or retirements over the next year.

Nicole Hagen expressed her concern that the Roseau Site may not be represented on the Cabinet, due to Ron Dvergsten's absence. President Temte stated that Kent Hanson is communicating with Ron on matters pertaining to the Roseau site, as well as Management Education issues, and Kent will convey Ron's opinions/observations to the Cabinet if changes are proposed.

Members were encouraged to submit agenda items for the next meeting to Cindy Cedergren.

Meeting adjourned at 10:35 a.m.

**Next Meeting:** Thursday, February 12, 2009; 10-11 a.m., TRF Room 545; EGF Room 106; Roseau Site

Cindy Cedergren, Recorder

P:cchedergren\MMA-MAPE-COM.PLAN Advisory Council\MMA-MAPE Mtg. Notes 09\_01\_08