



Northland Community & Technical College

MMC Advisory Council Meeting Minutes

January 14, 2010

TRF Campus-Room 545; EGF Campus-Room 115, Roseau Site

MINUTES

Members Present: Pam Schorsch, Charles Gray, Kristi Lane, Dave Olsen, Michelle Benitt, Nicole Hagen, Kent Hanson, Anne Temte, Becky Lindseth.

Absent: Kirsten Michalke, Jerry Schulte

Guest: Maureen O'Connell

Topic	Responsible Party	Discussion/Outcome
Call to order	Temte	
1. Update on technology plans & actions	Gray	Charles reported on all the measures taken over the semester break to ensure better protection from viruses and other security threats on the network. He also reported on other strategic goals in IT. He addressed questions from members regarding log-in changes, pop-ups, etc.
2. Foundation Update	Benitt	Michelle reported that the Foundation's annual fund drive was soon ending. She reported that she is transferring to a position in Human Resources, effective January 27 th . She will continue with some of the financial aspects of the Foundation office until the vacant position is filled.
3. Other Member Updates		<p>Kristi reported she is working on entering spring faculty assignments, and looking forward to Michelle Benitt starting in the transaction position.</p> <p>Pam Schorsch reported that many students are undecided about various aspects of attending college, which oftentimes creates more time spent on an individual basis with them. She noted she is working with approximately 100 veterans at the EGF Campus. President Temte noted that enrollment is up by 170 FYE (250 students), a 7% growth</p>

		<p>over last year at this time. That increase is great for the college, but obviously creates a heavier workload on individual staff members, in order to meet the students' needs. A brief discussion was held regarding the idea of establishing a "last date to apply" for a semester, to alleviate the last-minute work involved in getting late enrollees through the processes necessary for enrollment, financial aid, etc.</p> <p>Nicole Hagen reported that they now have wireless access at the Roseau site. They are waiting for the new anti-virus updates to be installed.</p> <p>Maureen O'Connell (guest) reported that many students need more assistance in distance education courses than on-campus courses. She felt that more training and on-line support should be provided by the Distance Ed. Office. She felt that an orientation video or a mini-session would be helpful for students to become familiar with the processes and resources they need to take and be successful in distance courses. It was suggested that the Retention Committee may want to be involved in a solution to this issue.</p>
4. Adjourned at 10:50 a.m.		
5. Next Meeting		Thursday, February 11, 2010; 10-11 a.m.