



Northland Community & Technical College

MMC Advisory Council Meeting Minutes

Thursday, February 11, 2010

TRF Room 545, EGF Room 115, Roseau Site

MINUTES

Members Present: Charles Gray, Dave Olsen, Kirsten Michalke, Michelle Benitt, Nicole Hagen, Kent Hanson, Anne Temte

Absent: Pam Schorsch, Becky Lindseth, Kristi Lane, Jerry Schulte.

Topic	Responsible Party	Discussion/Outcome
Call to order	Temte	
1. Technology Update	C. Gray	Charles reported on progress made on anti-virus software installation, Zenworks, Virtualization; he reported receiving very little feedback following the announcement of lifting restrictions on the use of social networking sites. He reported that controls and safeguards are working and are quiet for now. IT will continue to keep ahead of viruses as best as they can.
2. Higher Learning Commission Accreditation Visit	Temte, Hanson	President Temte and Vice President Hanson reminded members of the Higher Learning Commission Accreditation Visit on April 26-28. They stated that the evaluation team of four will be meeting with various groups and individuals on both campuses. Kent reviewed the Mission Statement and the college's strategic goals. Anne and Kent asked members to be honest and open when visiting with the evaluators, and make every effort to attend all group meetings to which they are invited.
3. Cosmetology Program	Temte	President Temte stated there has been serious controversy in TRF over the

		announcement to suspend the Cosmetology Program. She stated that some have express their belief that the administration has not consulted with anyone in the community about this decision. Discussion was held on focusing marketing efforts on at-risk programs. President Temte and Vice Pres. Hanson explained the Program Sustainability process used to measure the health of programs, and stressed the importance of faculty-to-student ratios, class fill rates, and costs in comparison to other peer programs in the MnSCU system. They stated that enrollment in Cosmetology has averaged 20 students per year, with an average class size of 7. The program has lost approximately \$500,000 over the last five years. The college will need to trim approximately \$1 million in next year's budget. Kent Hanson provided background information on how the college operated prior to becoming a state system, with local boards governing the college.
Input from Members regarding Cosmetology, other programs		Kirsten Michalke stated that recent articles in the media seem to be only people's personal opinions and not based on facts. Dave Olsen stated that enrollment in cosmetology was higher this spring than in previous years. He stated that the college is taking a risk at starting a program in New Media, with low enrollment at this time. Kent Hanson stated that the college needs to continue to move forward and invest in new initiatives and the New Media program has potential for growth and expansion into other certificate programs and possibly COI offerings.
4. Other input from Members		Michelle Benitt has started her new position in Human Resources. Kirsten Michalke reported the new COI website will be ready to launch in two weeks. Nicole Hagen inquired about offering more liberal arts courses via ITV, in cooperation with BSU, to enable students to get their first two years at NCTC, and transfer to BSU. Administration stated it was something that could be considered in the future.
5. Next meeting		Thursday, March 18, 2010; 10-11 a.m.
6. Adjourned at 10:50 a.m.		