

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

MMC Advisory Council Meeting Minutes

Monday, September 27, 2010

TRF Room 662, EGF Room 301

MINUTES

Members Present: Charles Gray, Dustin Buse, Jennifer Killmer, Mark Johnson, Kristi Lane, Chad Sperling, Kent Hanson, Anne Temte, Becky Lindseth

Absent: Jason Pangiarella, Nic Thompson, Norma Smith, Nicole Hagen (on maternity leave through fall semester)

Topic	Responsible Party	Discussion/Outcome
Call to order	Temte	
1. Introductions	Members	All members introduced themselves; All but two employees present are new to the Council.
2. Budget Update	Lindseth	<p>FY10 Budget: Becky reported that administration had projected an approx. \$300,000 fund balance, but with higher than expected reductions in utility costs, unspent departmental budgets at year-end, and record enrollment, the year ended with a \$600,000 fund balance. She noted that some reserves from FY09 had been used to balance the FY10 budget. The FY10 fund balance will carry forward and help with reduced state revenue in FY11.</p> <p>FY11 Budget: Currently a \$51,000 deficit is projected for FY11, built on 2,834 gross FYE; 2,722 net paying FYE. The college ended FY10 with 2,885 FYE's. Every FYE equates to \$4400-4500 per student.</p> <p>FY11 Stimulus Budget: Becky reviewed the current budget including projects and positions funded through stimulus funds in FY11. She will email members the updated budget. Administration will need to determine whether the positions can be funded through the general fund in FY12 and beyond.</p>

3. Pioneer 90.1 Update	Johnson	Mark Johnson reported on the status of the college radio station. He noted the station is very strong financially; expected total revenue in FY11 is \$310,000 versus \$180,000 three years ago; he noted the college only pays \$20,000 of expenses for engineering services and tower lease. He stated the station will be used more for marketing and outreach than it has in the past. They will merge the college mission with the missions of the various funding agencies. He noted that the Legacy Fund Grant is giving the college the opportunity to provide concerts and speakers for the community. He noted five objectives for the station: 1) Meet expectation of all grants providing funding; 2) Make the station a legitimate station of choice; 3) Promote the college; 4) Continue to build revenue streams; 5) Use the talents of New Media students to create programming. They will continue to create program specific ads for radio.
4. IT Update	Gray	Charles Gray provided an update of the summer projects in IT. He noted that converting student email to Microsoft network was successful. Approximately one-half of the employees are converted to Microsoft now. They are working on a single sign-on process.
5. Roundtable Topics	All Members	<p>Chad Sperling- reported he is working on a replacement for the Pioneer Weekly.</p> <p>Dustin Buse – reported that the Fall Scholarship Ceremony is tonight.</p> <p>Kristi Lane – reported that the spring & summer projects in Human Resources were challenging, with retirements, BESIs, and training. Open enrollment for benefits will be available for a one-month period. In 2011, employee dependants will be eligible for health insurance up to age 26. She noted that retirement/investment reps on campus were visiting with a large number of employees this fall.</p> <p>Jennifer Killmer – noted she was hired under the UAS Federal Grant and spends two days per week at the airport campus. President Temte and Jennifer noted that it appears positive that the college will be included in a Federal Appropriations Bill from the Dept. of Defense for Imagery Analytics (technician level), part of the UAS certificate program.</p> <p>Mark Johnson – he and his students are excited to move into the New Media space very soon. He encouraged anyone who is interested to go to AMPERS.org to learn more about the Legacy Fund program.</p>
6. Next meeting		Monday, October 18, 2010; Time changed to 3 p.m., TRF Room 662; EGF Room 301
7. Adjourned at 2:50 p.m.		