

NCA Steering Committee Meeting

Agenda and Minutes for January 28, 2009

Attending: Brian Huschle, Sherry Lindquist, Dean Dahlen, Kathy Huschle, Andy Mueller, Hank Roehrick, Dorinda Sorvig, Beth McMahon, Kent Hanson, Mary Fontes, Norma Konshak, Steve Crittenden,

1. Teams: List of Data that we are searching for:

- Overlap: Need to get Group 3 yet. Will consolidate and group all lists, and then distribute and put in to group link from there, as seen fit.
- Putting in Group Link (qualitative/quantitative): See above.
- Who's responsible for what: Brian will initially organize, and then redistribute to appropriate parties and/or group link.

2. The Where We Are, and Where We are Going Discussion

- At this point we need to have data collected and analyzed by our March 31 deadline.
- This needs to be written out in a coherent form so that both the data, the analysis of the data, and further evaluative comments are clearly made.
- At that time we will begin to put the information into a narrative form.
 - o We are looking at building the narrative around the 2014 Strategic Plan (the three Strategic goals).
 - o Taken what is written and editing it into this will primarily be a task for Sherry and Brian.
 - o But groups will (if we meet deadlines) have a draft to look at by/before the summer.
- Example: If any groups are looking for an example: Use Criterion 4 (ask Brian for copy).

3. April HLC Meeting in Chicago, April 17-21.

- May not have funding. Could be faculty professional development funds for faculty travel. If you see a need to go this year, talk with Brian ASAP.

4. Other discussion.

- a. We do plan to have a person who has site visit experience look over the draft over the summer with purpose of making sure we are on track.

5. Spring Term Meeting Schedule:

- Next Meeting: Monday, February 23: 1:00-2:25. EGF 106; TRF 662.
- March Meeting: Wednesday, March 25: 1:00-2:25: EGF 306B; TRF 545.
- May Meeting: Monday, May 4: 1:00-2:25. EGF 106; TRF545.

6. Adjourned: 2:10