

Multi-Events Center Joint Powers Board Meeting
Tuesday, August 23, 2011
11 a.m., NCTC, Room 545

MINUTES

Board members present: Cody Hempel, Floyd Erickson, Josh Whitlow, Steve Crittenden
 Others present: Paul Peterson, Madelyn Vigen, Carl Clark, Mike Moore, Clinton Castle, Mike Biermaier
 Guests: Anne Temte, Laine Larson
 Recorder: Cindy Cedergren

Topic	Responsible Party	Discussion/Outcome
Call to order	Hempel	
1. Additions to Agenda	Hempel	Chairman Hempel added a fiscal agent/sales tax discussion to the agenda.
2. Approval of Minutes	Board	The minutes from the July 11, 2011 meeting were approved as distributed.
3. Financial Report & Approval of Bills	Cedergren	Cindy Cedergren reported the following bill was paid since the last meeting: \$275.00 – Think Tourism – Thief River Falls Visitor's Guide advertisement Current balance in fund: \$27,394.07.
4. Designated alternates for voting board members	Hempel	Board members were asked to designate a person from their respective organizations to serve as their alternate at Board meetings (with voting rights) in their absence. The following people were designated as alternates: School Board: Supt. Laine Larson County: Mike Flaagen City: Mike Moore College: Anne Temte Board members were asked to inform their respective boards of this decision, and to inform the Joint Powers Board Chair and Recorder of any changes to this decision.
5. Operations Council Update: a. Update on shed installation b. Purchase of groomer	Peterson, Vigen, Hempel	Paul Peterson reported the shed project is completed and he is still expecting a bill for \$80 from ProBuild for the changes made to the door. Madelyn Vigen shared information about the groomer being considered for purchase. She reviewed the summary of three quotes obtained: (prices include sales tax) <ul style="list-style-type: none"> • John Deere- Model 1200 – \$13,636. 26 • Toro- Model Infield Pro 3040 - \$16,216.88 • Broyhill Legacy Sports Vehicle – \$18,625.11 Josh Whitlow made a motion to approve the purchase from John Deere; seconded by Floyd Erickson; Motion carried.

c. Fiscal Agent/Sales Tax requirements		<p>Discussion focused on the fact that the city, who serves as the board's fiscal agent, must pay sales tax, while the college and school district do not. For that reason, a question was raised as to whether the fiscal agent should be changed back to the college or school district. The Board may discuss this again at the next meeting.</p> <p>Laine Larson offered to make the groomer purchase through the school district, and be reimbursed by the board, pending the approval from the district's business manager. She asked that the processing of the purchase could be considered an in-kind contribution. Upon approval, Madelyn Vigen will contact Tanya Monson-Ek with information needed to make the purchase.</p> <p>Discussion then focused on the possibility of establishing non-profit/tax exempt (501C3) status. It was suggested that perhaps Paul Ihle would be willing to attend a meeting to inform the board of the process and requirements to establish non-profit status.</p>
6. Report from task group regarding revenue sources	Hempel	<p>Cody Hempel reported that the group had met once and discussed various ideas for revenue sources. The group made a formal recommendation to the Board to assess the Soccer Association a fee of \$4.00 per paid participant (based on a roster), to be paid to the college to recoup some of the soccer field maintenance costs. A motion was made by Steve Crittenden, seconded by Josh Whitlow, to assess the fee, effective for the 2012 soccer season. Cody will formally communicate this decision to the Soccer Association leadership.</p> <p>The task group also discussed the idea of assessing a ticket surcharge for all events with paid gate attendance. A \$.50-\$1.00 charge was suggested. The surcharges would go to the MEC Board fund as an ongoing revenue source. It would be the decision of the respective organizations whether or not to increase their gate admission to cover the surcharge. If approved, this would be in effect for the fall 2012 season, since fees and passes are already in place for this year. Discussion was held on whether this should involve regular season games only, or include section tournaments. Board members and advisors were asked to bring these ideas to their respective boards and more discussion will occur at the November meeting. The task group will meet again to discuss this more in-depth and bring back recommendations for board consideration.</p> <p>Advertising on fields was another topic of discussion by the task group. Discussion ranged from signage on end zones and fences, public announcements during games, and naming softball, baseball, and soccer fields. A motion was made by Josh Whitlow, seconded by Steve Crittenden, authorizing the task group to continue discussions regarding various advertising options that may be pursued, and to bring back information and recommendations to the board at a future meeting. Motion carried. Cody will call the next task group meeting.</p>
7. Amendment to Joint	Hempel, Clark	Cindy Cedergren asked the board to review the language recommended by Paul Ihle,

Powers Board agreement regarding liability.		<p>which read:</p> <p><i>“Liability. This Joint Powers shall be subject to Minnesota Statute §471.59. Each governmental unit is not liable for the acts or omissions of another governmental unit and has not agreed to do so in writing. The governmental units operating together under this Joint Powers Agreement are a single governmental unit and the total liability for the governmental units may not exceed the limits on liability for a single governmental unit.</i></p> <p>Based on this language, Carl Clark raised questions about whether or not the Board should have its own liability insurance, if the Board is not covered by the other individual governmental units. Each entity was asked to inquire about this issue with their respective organizations, and Paul Ihle’s advice will also be sought on this issue.</p>
8. Other		Anne Temte thanked the Board for their discussions on ways to generate and sustain revenue for the MEC into the future.
7. Adjourned at 12:05 p.m.		
8. Next meeting		Cindy Cedergren will distribute a Doodle meeting request to determine the best date and time for the next meeting, to be held in mid-November.

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