

Multi-Events Center Joint Powers Board Meeting
January 9, 2012
11 a.m.; NCTC Room 545

MINUTES

Board members present: Cody Hempel, Floyd Erickson, Josh Whitlow, Steve Crittenden
 Others present: Paul Peterson, Madelyn Vigen, Carl Clark, Mike Moore, Clinton Castle, Mike Biermaier, Mike Flaagen
 Guests: Paul Ihle, Shannon Jesme, Lisa Johnson
 Recorder: Cindy Cedergren

Topic	Responsible Party	Discussion/Outcome
Call to order	Hempel	
1. Additions to Agenda	Hempel	None
2. Approval of Minutes	Board	The minutes of the November 14, 2011 meeting were approved as distributed.
3. Financial Report & Approval of Bills	Cedergren	Cindy Cedergren reported no change in the fund balance since the last meeting: \$14,000.84. There were no outstanding bills.
4. Fiscal Agent/Sales Tax Obligation; 501C3 Non-Profit; Liability Insurance	Board & Paul Ihle	<p>Discussions regarding these topics were somewhat inter-related.</p> <p><u>501C3/Tax Exempt Status:</u> Paul Ihle reviewed several aspects of applying for a non-profit 501C3 status. One reason why organizations apply for non-profit status is to allow the organization to accept tax deductible donations. There is a 20-page questionnaire involved in the application process; he assumed the Joint Powers Board would qualify; we could expect a 9-14 month wait for approval, but he noted that the Ralph Engelstad Arena's application was approved in approximately one month. The application fee is over \$500 and there are annual reporting requirements.</p> <p>Paul suggested that the Board could continue as it is currently operating and accepting private tax-exempt donations through the fiscal agent (City of TRF) for MEC use; or the MEC Board could apply for 501C3 status and become an organization on its own (a separate entity from the county, city, college, and school district). This would make the new Board exempt from paying sales taxes on purchases.</p> <p><u>Liability Insurance:</u> A separate MEC Board would need to carry its own liability insurance, as the four entities would no longer be responsible for insurance on MEC property. Discussion was held on whether or not the State of Minn. would be willing to transfer the MEC property to the MEC Board; perhaps there is a potential for a long-term lease with the State of Minn.? Paul provided an ownership sketch of the MEC property and will update the map with changes noted at the meeting.</p> <p>Paul Ihle suggested that the MEC Board should consider insuring the equipment</p>

		<p>purchased by and for the MEC. Discussion was held on the equipment that has been purchased with MEC funds over the years. Cindy Cedergren will compile a list of the equipment purchased with MEC funds. It was noted that much of the equipment that is used at the MEC is owned by the individual entities – primarily the city, college, or school district. Gentleman's agreements are in place for borrowing specialized equipment among the entities, when the need arises for MEC projects.</p> <p>The Board made no decisions on whether to move forward on applying for 501C3 status.</p>
5. Operations Council Report	Flaagen	<p>Mike Flaagen distributed minutes from the 12/21/11 Operations Council meeting and reviewed the highlights. One item discussed with the Board was a proposal to enclose the dugouts on Field #2. It was noted that materials and labor for two enclosures would cost approximately \$2,760, plus a building permit fee. Another item discussed was the rental of a port-a-potty for the months of approx. April-August for Fields 6 & 7. Mike Flaagen will contact Mike Skjerven to discuss costs and bring a proposal to the next meeting. Plans for installing drain tile for Fields 6 & 7 are being discussed for the fall of 2012. Proposed costs should be presented to the Board as soon as they are available.</p>
6. Revenue Task Group Report		<p>The task group has had discussion on the concept of corporate sponsorships as a source of ongoing revenue. No formal recommendations were given to the Board; the task group will continue to investigate options.</p>
Future Meeting Schedule:		<p>The Board agreed to establish a schedule to meet on the second Monday of every other month. The meetings will be held at 11 a.m. at NCTC, Room 545, unless the Board chooses to change the time or location.</p> <p>Monday, March 12, 2012 Monday, May 14, 2012 Monday, July 9, 2012 Monday, September 10, 2012 *Monday, November 19, 2012 (3rd Monday; 2nd Monday is Veterans Day holiday)</p> <p>Floyd Erickson will assume the chair position in July.</p>
Meeting adjourned @ 12:10 pm		