

Multi-Events Center Joint Powers Board Meeting
Monday, March 26, 2012
11 a.m.
NCTC, Room 545

MINUTES

Board members present: Cody Hempel, Floyd Erickson, Josh Whitlow, Steve Crittenden

Others present: Paul Peterson, Madelyn Vigen, Carl Clark, Mike Moore, Clinton Castle, Mike Biermaier, Mike Flaagen, Joe Amundson (new replacement for Madelyn Vigen)

Guests: Anne Temte, Laine Larson, Jodi Torkelson

Recorder: Cindy Cedergren

Topic	Responsible Party	Discussion/Outcome
Call to order	Hempel	
1. Additions to Agenda	Hempel	None
2. Approval of Minutes	Board	The minutes from the January 9, 2012 meeting were approved as distributed.
3. Financial Report & Approval of Bills	Cedergren	Cindy Cedergren reported no change in the MEC fund balance since the last meeting: \$14,000.84. There were no outstanding bills. She distributed two reports that Lisa Johnson had provided for Board information: 1) Summary of MEC revenue and expenditures from 1998-2011; 2) A detailed list of MEC expenditures since 1998, when the city became the fiscal agent. These documents were shared for informational purposes only and may be reviewed or discussed at the next meeting.
4. Operations Council Update and Revenue Task Force topics:		Mike Flaagen distributed a copy of the current Operations and Management Agreement; last revision was 11/19/07.
a) Porta-potties		Mike Flaagen reported that Mike Skjerven can provide porta-potties for Field 6 & 7, at a rate of \$50/month per unit, plus a \$35 service fee per unit, as needed, through August.
b) Football field maintenance		Mike Flaagen reported that the Operations Council has not met recently. Steve Crittenden and Carl Clark reported that school district and college reps have met and discussed football field maintenance and agreed on a standard of care needed for optimal field conditions.
c) Advertising		Laine Larson asked about the status of advertising displays at the MEC. Steve Crittenden reported that the revenue task force had discussed this idea briefly, but no recommendations or proposals were ready to be presented to the Board.

d) Soccer user fees		Cody Hempel reported that the Soccer Association had not expressed any formal opposition to paying the user fees, starting with this year's season, and they did not ask to address the Board to discuss it. It was noted that soccer registration was held in February. They could be billed the \$4.00 fee per user at any time. The season starts in June. Cindy Cedergren will arrange for an invoice to be issued from the college. (It was agreed in a previous meeting that the user fees would go to the college, as they are the entity responsible for maintaining the fields, just as the city collects user fees for softball and baseball fields, which they maintain).
e) Ticket surcharge		The \$.50 ticket surcharge for school district and college home athletic events was discussed. A reporting and billing timeline and process needs to be established. These fees will be billed by the city (as fiscal agent) and deposited in the MEC Board fund.
f) \$2500 annual contribution		Cindy Cedergren noted that the city will be billing each entity in April for the 2011-12 \$2500 annual contribution, due by June 30, 2012. The school district had questions about this agreement. This topic and the ticket surcharge will be discussed further at the next meeting.
g) Joint Powers Board agreement		Laine Larson inquired about the status of the amendments to the Joint Powers Board agreement. She stated that new language should maybe be added to reflect more changes that have occurred, regarding fees, etc. Cindy Cedergren stated that the amendments, with the exception of the new liability language, had been reviewed and accepted by the Board in past meetings. A fresh copy of the agreement will be reviewed at the next meeting.
5. Softball Field Usage	Whitlow	Josh Whitlow and Mike Biermaier shared the district's concerns regarding the timing of the opening of the softball fields. Due to the warm weather and drier conditions than normal years, the school district wanted to begin using the fields earlier than scheduled. There was disagreement between the city and school district personnel on whether the fields were dry enough for use and on how the situation was handled overall. It was agreed that better communication and collaboration on such issues is needed in the future.
Adjourned at 11:50 a.m.		
Next meeting		Monday, May 14, 2012; 10 a.m. (a time change was requested by some members after the meeting, due to a conflict that may involve several members). Members should tentatively plan for a 1.5 hour meeting.