

Multi-Events Center Joint Powers Board Meeting

October 1, 2012

10 a.m.

NCTC, Room 545

MINUTES

Board members present: Cody Hempel, Floyd Erickson, Josh Whitlow, Steve Crittenden

Others present: Paul Peterson, Joe Amundson, Carl Clark, Clinton Castle, Mike Biermaier, Mike Flaagen

Guests: Anne Temte, Laine Larson, Paul Ihle, Shannon Boen

Recorder: Cindy Cedergren

Topic	Responsible Party	Discussion/Outcome
Call to order	Erickson	Chairman Floyd Erickson called the meeting to order.
1. Additions to Agenda	Erickson	None
2. Approval of Minutes	Board	The minutes from the May 14, 2012 meeting were approved as distributed.
3. Financial Report & Approval of Bills	Cedergren	Cindy Cedergren distributed and reported the following financial report: Current fund balance \$24,218.69; no outstanding bills; all four entities have paid their \$2500 contribution for 2011-12, which were due June 30, 2012. Report was approved as presented.
4. City and County Withdrawal from Joint Powers Board	Board, Ihle	<p>Paul Ihle informed the Board that the Joint Powers Board could be terminated by agreement, if ratified by each entity, or the Board could amend the agreement. Many questions were raised by Paul, as well as Board members and advisors.</p> <ul style="list-style-type: none">• What is the end result if the city and county withdraw from the agreement?• What assets belong to the Joint Powers Board?• Do the remaining entities (college & school district) want to continue as a Joint Powers Board? <p>Josh Whitlow stated that the school district originally owned all or most of the land on which the MEC is built. He believed the school district sold the land to the city for \$1.00.</p> <ul style="list-style-type: none">• Does the city assume that the land remains theirs, upon withdrawal from the Joint Powers Board?• How will the land ownership be divided up among the entities?• How will the city's withdrawal affect current lease agreements with the school district?• Who owns the land where Fields 6 & 7 are located?• What is the city's intent for use of the fields?

		<p>Steve stated that MnSCU is conducting a title search for all college properties, including the MEC, and should be available within a month or so. Paul Ihle agreed to contact Ken Schmalz at the County Recorder's office to check into the school district and city land transfers, including whether an intent of the land was included in the transfers.</p> <p>Steve asked if we should wait to discuss next steps after the Nov. election, since the city, county, and school district representatives on the Board could change. Floyd Erickson is not running for re-election, so the city's representative is certain to change. (The city's and county's intention to withdraw from the Board will not change, but there may be some answers to questions within a month).</p> <p>Cody Hempel withdrew the county's request to withdraw from this meeting's <u>agenda</u>, and requested that the county's withdrawal become official once issues are resolved.</p> <p>Paul stated that an amendment to the Joint Powers Board agreement could include a long-term use of the fields.</p> <p>Paul Ihle and Carl Clark referred to a document that existed many years ago, which contained information on in-kind contributions made by each entity. Cindy Cedergren will forward them a document she has on file regarding this information.</p>
5. Operations Council Report	Flaagen	<p>The minutes of the Operations Council's 8/29/12 meeting were distributed with the agenda. Mike Flaagen and other Operations Council members reported on various portions of the minutes.</p> <p>Security Measures- new padlocks for gates, sheds, etc. Operations Council requested reimbursement to NCTC for 8 locks, totaling \$223.60. Chairman Erickson expressed his concern for approving expenditures after they are already made.</p> <p>Football Scoreboard: Scoreboard quit working before last game of season; NCTC received a quote for a wireless control from NEVCO (\$1,646.80). Operations Council requested approval to purchase, reimbursing NCTC for the expense.</p> <p>Steve Crittenden made a motion, Cody Hempel seconded, to approve the following expenditures from the Joint Powers Board fund. Motion carried.</p> <p>\$223.60 – reimburse NCTC for padlocks for gates, sheds \$1,646.80 – purchase wireless control for scoreboard</p> <p>Other items discussed: Re-keying MEC building – Proposal to re-key 15 locks in building with electronic programmable key cards; Estimated expense could be between \$12,000-\$14,000. Discussion was held; a suggestion was made to just re-key the main doors. The Board recommended the Operations Council further discuss the re-keying project and obtain quotes to be considered at a future meeting.</p>

		<p>Lowell Swenson Field sign repair – Clinton Castle will have quotes for repairing the sign within two weeks. (The Board was polled via email on Oct. 4 to approve the expenditure of \$372, as a 50% deposit on the expense to repair the sign by Indigo Signs; to be reimbursed to NCTC. Approved.</p> <p>Sanford Health's request to place signage - Operations Council requested approval for Sanford Health to locate signs at various locations at the MEC. It was suggested the signs be limited to 2' x 3' or 3' x 5". The location for the signs was deferred to the Operations Council for decision. Sanford Health provides athletic trainers for games and practices for NCTC and School District. Board approved.</p> <p>Enclose Dugouts – The status of the dugout enclosures was discussed; they were not approved as Board expenditure in the previous meeting. No funding from the Board had been requested, as private donations were going to be pursued to fund the project, according to the proposal. That project will be placed on hold and discussed at a future meeting.</p> <p>Status of scoreboards at softball fields – Was not approved by Board in any previous meeting, or at this meeting. Project placed on hold.</p>
6. Soccer Association	Hempel	Cody Hempel noted that the Soccer Association had not been cooperative in providing requested liability insurance or participant rosters to enable the college to bill them user fees for the past season. He recommended that the Soccer Association be issued a letter stating that use of the soccer field is suspended, pending the submittal of proof of liability insurance for the past year, this year's rosters, and payment of all user fees. Cody Hempel made a motion and Floyd Erickson seconded, to submit a letter from the Board stating the above. Motion carried.
7. Input from Public		None
Adjourned at 11 a.m.		
Next meeting		To be scheduled once land information is available.