

Multi-Events Center Joint Powers Board Meeting
December 5, 2013
10 a.m.
NCTC, Room 735

MINUTES – DRAFT (Until approved at next meeting)

Board Members present: Josh Balmer, Steve Crittenden, Glen Kajewski
 Alternate Board Members present: Laine Larson, Anne Temte, Larry Kruse
 Advisors/Operations Council Members present: Paul Peterson, Joe Amundson, Carl Clark, Clinton Castle, Mike Biermaier,
 Recorder: Cindy Cedergren

Topic	Responsible Party	Discussion/Outcome
1. Call to order	Balmer	Chairman Balmer called the meeting to order.
2. Additions to Agenda		<ul style="list-style-type: none"> Larry Kruse added a financial update from the City.
3. Approval of Minutes	Board	<ul style="list-style-type: none"> The minutes from the July 18, 2013 were approved as distributed.
4. Financial Report & Approval of Bills	Cedergren	<p>Cindy Cedergren reported the following:</p> <ul style="list-style-type: none"> Bills paid since July meeting: Ace Rent-all for porta-potty rentals - \$828.28 Revenue received: \$6.43 from St. Bernard's rental balance (sales tax has been deducted from their rental fee in error) Current MEC Fund Balance \$27,726.82, per reports issued by Lisa Johnson, City of TRF, MEC fiscal agent.
5. Operations Council Report	Biermaier	<ul style="list-style-type: none"> Mike Biermaier presented a revised Operations and Management Agreement, based on numerous revisions made over the past years, as well as new changes proposed by the Operations Council. A lengthy discussion was held on various portions of the agreement. Discussion was held on the need for a neutral party facilitator to help sort out a number of issues involved in the overall operation of the MEC. Larry Kruse, Laine Larson, Anne Temte, and Carl Clark all agreed to research potential facilitators who have experience with joint powers boards to help resolve issues of importance to each entity, as well as obtaining examples of joint powers board agreements, specifically for athletic complexes. There are fundamental questions to address: Should the MEC operate as a group, where all bills and revenue go to one place; or remain independent as separate entities; the Board needs to redefine the purpose, goals, and future of the MEC. It was suggested that Mike Biermaier schedule a working session with members of the Operations Council to clarify some of the newly proposed changes in the Operations and Management Agreement, and make sure that all parties can agree to the changes before the Board can officially approve the agreement.

6. Playground Project Update & Request	Peterson	<ul style="list-style-type: none"> • Paul Peterson, representing the Men's Softball Association, reviewed a letter from the association regarding the progress made by the Men's and Women's Softball Associations and the TRF Park and Recreation Department to raise funds toward the purchase and construction of a play area at the MEC softball/baseball complex, between fields 2 and 3. • They have purchased the equipment and it has been stored by the City. The associations need to raise money for the cement footings, fiber chips for impact, and safety netting; estimated cost to finish the project is \$7,000. • The next phase of the project would be to construct a picnic shelter next to the play area; estimated cost to construct that would run \$5,000-\$10,000, depending on the size of the shelter. • The associations are planning a raffle to raise additional funds, and did not request financial support from the Joint Powers Board. • The playground equipment and shelter would be constructed on city property. • The City will oversee the installation of the project, with no cash outlay; will coordinate with Joe Amundson on scheduling the work. • Since this project is installed on city property, the Board had no objections to this project moving forward, with coordination by the City Parks and Recreation Dept.
7. Status of City's Intent to withdraw	Kajewski, Kruse	<ul style="list-style-type: none"> • Larry Kruse presented a financial report that had been recently compiled by the city, based on letters from each entity dated 11/2/96. The report outlined the in-kind contributions that had been made by each entity at the beginning of the MEC project. The report also included a summary of all revenue and expenses per year, from 1998 through 2012, that were processed through the MEC fund. A lengthy discussion was held. • A member asked the city's representatives if the City Council had voted to withdraw from the MEC. They replied that that hadn't occurred. • College and school district representatives encouraged the city to reconsider their intent to withdraw from the MEC organization. It was suggested that the board be re-structured to better serve all entities; need to re-energize & re-focus; need a vision for the future. We need to quit focusing on the past and move forward. • Larry Kruse encouraged the Board to invite Pennington County back into the organization, as they are stakeholders as well. • This topic will be discussed with a neutral party facilitator.
8. Other unresolved issues from last meeting	Various members	<ul style="list-style-type: none"> • Snow removal – the Operations Council will meet in January to develop a plan. • Porta-potties for next season – The Operations Council recommended the Board continue to rent units. A motion was made by Steve Crittenden, seconded by Glen Kajewski, to approve payment of rental units for next season, under the same structure as the 2013 summer. Motion carried. • John Deere gator lease – no change in plans from current year. • Handicapped parking signs – After discussion, the Board recommended that the soccer association place some "reserved" signs in the area proposed,

		<p>rather than the Board install official handicapped parking signs, which would involve other legal requirements.</p> <ul style="list-style-type: none"> Water line to soccer fields – Joe Amundson reported that the line is dead. This item was tabled.
		<ul style="list-style-type: none"> Reducing water service fees – Clinton reported that after consulting with the city, it was determined that nothing could be changed to reduce the fees. The college is paying \$274/month, plus \$96/month wastewater fees with zero water usage during the winter months. Tree planting – nothing new to report.
9. Replacement of administrative support for the Board	Balmer	<ul style="list-style-type: none"> The Board thanked Cindy Cedergren for her years of assistance to the Board, and the value of her historical knowledge, since the inception of the Board in 1995. Cindy has shared a written summary of the tasks involved in supporting the Board with Supt. Larson and President Temte, and will send the document to Larry Kruse as well. No decision was made in regard to a replacement at this time.
10. Input from the public		<ul style="list-style-type: none"> None
Adjourned at 11:55 am		
Next meeting	It was recommended that the Board meet again in February; date may be dependent upon the availability of a facilitator.	

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