

MEC Joint Powers Board Meeting

Wednesday, February 2, 2016

7:30 a.m.

City Hall Council Chambers

A meeting of the Multi-Events Center Joint Powers Board was held at the City Hall Council Chambers.

The following board members were present:

City TRF: Rachel Prudhomme, Chair

ISD 564: Wayne Nomeland

NCTC: Carey Castle

The following board members were absent:

City TRF: None

The following advisors were present:

City of TRF: Brian Holmer, Joe Amundson, Angela Philipp

ISD 564: Laine Larson, Mike Biermaier, Jason Hruby

NCTC: Paul Peterson, Richard Speas, Clinton Castle

The following guests were present:

County: Mike Flaagan (County)

City of TRF: Jennifer Nelson (recorder)

Prudhomme called the meeting to order at 7:33 a.m.

There were no additions to the agenda. Minutes of the November 25, 2015 meeting were reviewed. A motion was made by Wayne Nomeland being seconded by Carey Castle to approve the minutes with no changes. Motion carried unanimously.

MEC Plan Facilitating – Michelle Landsverk:

Community Development Director Christine Anderson introduced Michelle Landsverk. Michelle presented her background in Economic Development along with the meeting facilitation proposal of time allocation and consulting fees. Ms. Landsverk envisions a process in which monthly meetings, two hours per meeting, are held with primary stakeholders for a period of six months. The proposed fees are based on a rate of \$150 per hour for meeting facilitation and \$75 per hour for off-site work, including research, design, analysis and writing at a total cost of \$6,345.

Christine Anderson discussed the possibility of grant funds being available through the Northwest Minnesota Foundation.

Discussion was had and an agreement was made that the use of a facilitator is the best way to go, but consensus of the committee is that Request for Proposals (RFP) should be sent out and give others a chance to make their proposals. Also, that we should take advantage and apply for a grant not only for this initial phase but for future planning and facilitating.

Motion by Carey Castle, being seconded by Wayne Nomeland to move forward with drafting an RFP and bring back to the next meeting in order to distribute to chosen candidates by the Committee.

Financial Report:

City Finance Director Philipp presented the financial report.

Motion by Nomeland, being seconded by Castle to approve the financial report.

Input from the Public:

None

Other:

Mike Biermaier gave an update on moving the concessions at the football/track field indoors.

Next Meeting Date & Time

The next meeting will be held Wednesday, March 2, 2016, at 7:30 a.m. at the City Hall Council Chambers.

Adjournment

A motion made by Wayne Nomeland seconded by Carey Castle to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:22 a.m.