



Northland Community & Technical College TRF Campus Management Team Meeting

March 27, 2007

9:00 am.

Room 545

MINUTES

Attendees: Jeff Thomas, Dennis Bendickson, Ron Dvergsten, Linda Samuelson, Clinton Castle, Jerry Schulte, Michelle Benitt, Rocky Ammerman, Stacey Hron, Julie Olson, Cynthia Jorstad, Norma Konschak, Kent Hanson and Lori Johnson, recorder.

| Topic | Discussion/Outcome |
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| Call to order | Jeff Thomas called meeting to order at 9:10 am. |
| 1. Ag Trends Conference | Ron Dvergsten announced that Farm Business Management will be co-sponsoring the Ag Trends Conference on March 29 th at the Shooting Star Casino Convention Center in Mahanomen. Ron has the honor of giving the opening presentation with a summary of the 2006 Minnesota Farm Business Management database. |
| 2. Update on FBM Analysis Numbers | Ron reported that the 2006 Minnesota Farm Business Management database analysis report has been completed. Copies of the Report will be available for review from Ron or from the library later this week. |
| 3. AFSCME Committee Member | Michelle Benitt has accepted a new position at NCTC and will no longer be the AFSCME representative but will continue as a committee member representing the Swenson House and Foundation. She will send out a request for a new AFSCME representative. |

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| 4. North Building Entrance-600B | Michelle Benitt brought up a concern about the litter around the 600B entrance to the main campus building. It was noted that this is an issue every year at this time with the snow melting. Maintenance will be notified of the need to pay extra attention to the clean up of these areas. |
| 5. Veterans Resource Center Open House | Rocky Ammerman announced that the open house for the new Veterans Center would be held today at 1:00 pm. He encouraged all to attend. Special thanks go out to all those who helped with this project and those who donated items to help furnish the space and make it inviting and comfortable for Veterans and their families. |
| 6. Registration | Rocky announced that registration for summer and fall sessions would open on April 1 st . There is a new web registration design which will make it more user-friendly for students in searching and finding the courses they need. |
| 7. Expenses-NY trip for Basketball teams | Jerry Schulte reported on the expenses of the trip for the basketball teams to travel to NY to represent Northland in the national tournaments. The total cost was a little over \$45,000. Both the TRF and EGF bookstores donated \$20,000 to help cover these expenses. The remaining funds came from various departments. |
| 8. Student Commons Furniture | Jeff and Clinton talked about the Student Commons project. They talked about the possibility of moving some of the seating that is currently in the commons to the area by the main west entrance. Dennis will check with the student senate to get their input on the matter. Cynthia also offered a couple of her chairs from the library to use for the west entrance area. |
| 9. Baseball Field | Clinton reported on the repairs needed to get the baseball field useable and ready for the first home game on April 14 th . He also talked about other major repairs needed if the field is to be kept operational. Clinton will meet with the athletic department to get their recommendation on the field and will report back to the committee at the next meeting. |
| 10. Clocks "Daylight Savings Time" | Linda Samuelson pointed out that there are several clocks around the building that have not been set for daylight savings time. The maintenance department will reset the clocks. |
| 11. FBM Remodel Relocation | The remodeling of the management area that is scheduled for May will necessitate the relocation of several offices from that area. Ron Dvergsten and Charlene Abrahamson will move into the library classroom during the summer months. Some of the offices will move into the learning center area. |

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| 12. Speakers in Commons Area | Linda Samuelson withdrew her earlier request for additional speakers in the student commons area. She indicated that the speakers were adequate but that the acoustics along with electronic interference were the cause of the poor sound quality in the space. Clinton will check into having someone look at the space and make a recommendation on what can be done to adjust the acoustics to correct the sound problems. |
| 13. Scholarship Award Ceremony | Michelle reported on the 2007 Scholarship Award Ceremony at the Swenson House on Monday, March 26 th . 125 scholarships were awarded totaling more than \$57,000. Norm Halsa was presented the "Peter Hess Memorial Faculty Recognition Award". |
| 14. Next Meeting | The next meeting will be held on April 10 th at 9:00 am in room 545. |
| Adjourned | Meeting adjourned at 10:10 am. |