



## Northland Community & Technical College TRF Campus Management Team Meeting

July 10, 2007  
9:00 am.  
Room 545

### MINUTES

Attendees: Jeff Thomas, Gerry Schulte, Dean Dalen, Julie Olson, Cynthia Jorstad, Kirsten Melby, Stacey Hron, and Lori Johnson, recorder.

Guests: Pam Jensen, Eric Wilkens, Jim Nelson and Scott Foss.

Topic	Discussion/Outcome
Call to order	9:00 am.
1. Information Security Assessment Program	Pam Jensen and Eric Wilkens gave a short presentation on the Information Security Assessment Program. Jim Nelson from the Office of the chancellor was on hand to monitor the information gathering and to answer questions. The purpose of the program is to help campuses identify and prioritize strategic and tactical opportunities to improve overall information and systems security. In addition, the program will provide information that will help identify system-wide needs for training, technology investments and other important resource allocation decisions. The team will visit different departments to ask some questions on how they work with "not-public" digital data. After information gathered is analyzed they will share their findings with the campus.
2. ROBO Storm Summer Camp	Kirsten reported on the ROBO Storm Summer Camp that was held June 20 <sup>th</sup> & 21 <sup>st</sup> . The camp was a success with 22 middle-school aged students (21 boys and 1 girl) from throughout northwest Minnesota. The participants learned how to assemble robots, work various sensors in tandem, and use computer programming to enable the robot to function. The camp is being planned again for next year.

3. Enrollment Numbers	Dr. Thomas reported on enrollment numbers provided by Lisa Bottem. Enrollment is currently at 777 FYE. A few sections with low enrollment have been trimmed. Enrollment for Distance Ed is in line with last year.
4. Online CHS	Dr. Thomas reported on the online CHS program which will roll out state wide in the spring. The program has \$78K in grants. All requirements are the same as other PSEO students.
5. Technology Plans	Stacey reported on the plans of the technology department. Computers are to be replaced in the Aviation lab and CAD lab. Computer lab 619 is being moved to the cafeteria with work on that area to begin possibly later this week. The EGF library is also scheduled for computer swap-out. The employee computers scheduled for updating will be held off for budget review.
6. Construction Update	The remodel project in the nursing department is ahead of schedule. The carpet is being installed in the FBM area should be ready to move in by August 8 <sup>th</sup> or 9 <sup>th</sup> .
7. FY08 Budget	Gerry reported that a budget meeting is scheduled for next Monday. It is expected that the budget for FY08 will be at approximately 60%.
8. Tuition & Fees for FY08	Tuition will be set at \$144.50 per credit. Distance Ed will be \$199.00 per credit. The student life fee went up \$1.00 at the EGF campus. Parking went up 50¢ a credit. Technology fees stayed the same. Tuition will be limited to a 2% increase for the next year.
9. Next Meeting	The next meeting will be held on August 14 <sup>th</sup> at 9:00 am in room 545.
Adjourned	Meeting adjourned at 10:00 am.