



Northland Community & Technical College Safety Committee Meeting

Date of Meeting-March 21, 2007

Time of Meeting-3:00

Location of Meeting-Room 662

Attendees: Lynell Wayne, Becky Holthusen, Gerald Schulte, Marie Sandsmark, Kent Wagner, Tim Bergerson and Clinton Castle.

Absent: Kevin Stuckey, Kristel Kizer, Sheldon Schmiess and Shannon Boen.

Topic	Responsible Party	Discussion/Outcome
1. Call To Order		The meeting was called to order at 3:05 p.m.
2. Approval of Minutes		The minutes of the February 28, 2007 meeting were approved.
3. First Report of Injury		No reportable or unreportable injuries to report.
4. Exposure Control Plan		Discussion was held regarding the draft Bloodborne Pathogens Exposure Control Plan. The Plan will be finalized and available for employees on Virtual Office.
5. Safety Inspection		The November 2006 safety inspection report was reviewed and committee members were updated on the progress that has been to improve safety on campus.
6. MSDS Solution		A contract is being finalized with MSDS Solutions to provide employees and students access to Material Safety Data Sheets online.
7. Sex Offenders		To date, no research has been completed to provide an update for committee members.
8. Safety Trng. Questionnaire		The safety training questionnaire is available online and specific employees have been asked to complete the questionnaire. Once completed, a database of employee safety training needs will be complete.
6. Next Meeting		The next meeting is scheduled for April 18, 2007 at 3:00 p.m.
7. Adjourned		Meeting adjourned at 3:45 p.m.