



Northland Community & Technical College Safety Committee Meeting

Date of Meeting-April 23, 2008

Time of Meeting-3:00

Location of Meeting-Room 662

Attendees: Becky Lindseth, Marie Sandsmark, Lynell Wayne & Kristi Lane

Absent: Kevin Stuckey, Jerry Schulte, Clinton Castle, Shannon Boen, Kristel Kizer, Tim Bergerson & Sheldon Schmeiss.

Topic	Responsible Party	Discussion/Outcome
1. Call To Order	Becky	Called the meeting to order at 3:10 p.m.
2. Approval of Minutes		Approved – March 26, 2008 minutes with revisions.
3. First Report of Injury		No reportable or non-reportable injuries.
4. MSDS		Reminder that NCTC contracts with a vendor for electronic access to MSDS for both employees and students. If anyone has new product sheets, please forward on to Kristi so she can add them to our inventory. Becky L. will be sending out an e-mail reminder to employees.
5. Safety Inspection	Marie	Recommended that the campus conducts a mock safety inspection every two years to help insure compliance.
6. Severe Weather Awareness Week		Statewide tornado drill will be Thursday, April 24, 2008 at 1:45 p.m.
7. Adjourned		Meeting adjourned at 3:25 p.m.
8. Next Meeting		The next meeting will be held on September 17, 2008.