



Northland Community & Technical College Transfer Advisory Group

May 2, 2012

TRF, Room 545 and EGF, Room 115

MINUTES

Attendees: Rocky Ammerman, Jeff Bell, Lisa Bottem, Mary Fontes, Tishara Melcher, Kate Schmalenberg, Bobbie Taylor

Unable to attend: Kathy Huschle, Norma Konschak

Topic	Responsible Party	Discussion/Outcome
1. Results from Smart Transfer Plan Web Audit & Share Document on Smart Transfer Web	Lisa	Results from Smart Transfer Plan Web Audit. The results for NCTC were very favorable. Northland was one of the only colleges to earn a “green light” on all areas tracked by the plan. Share Document on Smart Transfer Web. Full document containing the Smart Transfer Web audit was shared with the group. gives explanation as to what is contained in that particular link. #3) In the “Student Right to Know: Graduation and Transfer Out Rates” update the transfer out rates for multiple years (as available).
2. Student Right and Responsibilities	Lisa	Review of MnSCU Policy 3.39 on Students Transfer Rights and Responsibilities. Discussed linking the policy to the web page once it is approved.

3. Articulation Agreement Update	Lisa	New articulation agreements were posted in February with UMC for the following programs: Accounting, Sales Marketing & Mgmt, HVAC, Architecture, Electronic Technology – Automated Systems, and Business. Working with BSU to update Criminal Justice agreement and create for Business – AS.
4. MnTC Transfer Guide/Planner/Page 2 of MnTC	Rocky/Lisa	Reviewed current page two of the MnTC and provided a rough draft of potential new page 2. Discussed the 16 occupational credits versus 18 occupational credits. Lisa will check to see where the 16 credits came from.
5. College in the High School Accreditation	Lisa	Northland earned NACEP college accreditation. Great job to Rich Johnson, Norma and the group on the accomplishment. Discussed why this accreditation is important.
6. Private College and the MnTC and MnTC Reviews	Lisa	More private college are accepting the MnTC as a whole. This is a change from their past practices. As a future best practice may want to present course outlines as St. Paul College does.
7. Action Items	Lisa/Rocky	Discussion on Nutrition course and changing the description to specifically state “lab like experience”. Bobbie Taylor was going to look into linking to NDSU, UND, Mayville on our transfer page. MnSCU schools and the U of M schools are accessed through u.select.