



Meeting Name: Transfer Advisory Group

Date & Time: Tuesday, February 3<sup>rd</sup> (3pm to 5 pm)

Campus & Room # 290 at EGF and #662 at TRF

### **Committee Minutes**

Attendees: Kelsy Blowers, Lisa Bottem, Rocky Ammerman, Kate Schmalenberg, Bobbie Taylor, Mary Fontes, Bonnie Andrys, Brian Huschle

Absent: Den King, Kristel Kizer, Jeff Bell, Karl Ohrn

Topic	Responsible Party	Discussion/Outcome
Call to order	Lisa	
1. Introduction	Lisa	
2. Articulation	Brian H	<p><b>UMC</b>- Going through all existing articulations, updating where necessary and requesting new articulations.</p> <p><b>MSU-Moorhead</b> – Very active over last year and half. Pursuing articulations. Leadership/Management articulations in the works. MSU-Moorhead is been very aggressive in identifying gaps in programs that have articulation agreements. Making headway in faculty to sub some 200 level course for 300 level courses.</p> <p><b>Education Course (Intro to Education)</b> – Trying to close loops. MSU-Moorhead, UND and Mayville working with. (BSU maybe?)</p> <p><b>UND</b> – meeting coming up within the next couple of weeks. Trying to better streamline 2 plus 2 agreements. Our graduates have been more successful and stronger students than some of their other feeder schools. Looking for more dual or co-enrollment agreements and partnerships.</p>



3. ACICS Accreditation & Technical Courses	Lisa	<p><b>ACICS</b> - Looked at other MnSCU college policy for ACICS accreditation and technical courses. Decided to continue with our current policy which requires submission of syllabi and Instructor credentials to be reviewed. For protection and integrity of our curriculum we will continue with current practice.</p> <p><b>Straighterline</b> – Policy committee is discussing this and will be built into Credit for Prior Learning Procedure if approved by AASC.</p>
4. Articulation & NW Minnesota Alliance Updates	Brian	Group is now somewhat defunct.
5. Credit When It's Due	Lisa	78 MnTC completers for fall. Some of these may be getting degrees in spring. May mine the list to find graduates that have been missed (time permitting). Concern for RN majors, 1 <sup>st</sup> semester of RN only has 5 credits, completing AA early may be a concern for them.
6. MnTC Variation Document	Lisa	NCTC seems aligned correctly. Variation document provided for review.
7. Promoting Transfer	Lisa	<p>Discussion based on questions forwarded from SEM Transfer ( Persistence and Completion)</p> <p>Increased Transfer:</p> <ol style="list-style-type: none"> <li>1) Inform and advise students on transfer</li> <li>2) Develop and Promote Articulation and Transfer Agreements</li> </ol> <p>-Have one site, Try to promoting articulation more</p>
8. Languages and there inclusion on the MnTC	Lisa	Share MnSCU memo
9. Transferology Tool Kit	Lisa	Provided to group for review. E-mail has been used in past to notify students.
10. Review of NCTC Transfer Website	Lisa	Have had work studies look and evaluate our transfer pages. Have already review transfer web pages based on student input, and changed terminology on one page based on input from the MnSCU Transfer Team.
11. TAG Goals	Lisa	Potential for another meeting in April
12. Other		Discussed one site for articulation agreements. Reviewed what we currently have on website and shared drives.
13. Adjourned		

