



Meeting Name: Transfer Advisory Group

Date & Time: Wednesday, March 30th

Campus & Room # 301 at EGF and #662 at TRF

### **Committee Minutes**

Attendees: Bonnie Andrys, Lisa Bottem, Karl Ohrn, Bobbie Taylor, Lynell Wayne, Kate Schmalenberg, Brian Huschle, Kathy Huschle, Kelsy Blowers, Mary Fontes

Absent: Jeff Bell, Kristel Kizer

Topic	Responsible Party	Discussion/Outcome
Call to order	Lisa	
1. Introduction	Lisa	Recap of group purpose
2. Standing Agenda Item: Articulation	Karl O	<ul style="list-style-type: none"><li>• A lot of articulations scattered around, Karl is trying to make sure they are all centrally located on the N: drive</li><li>• Checking to make sure that articulations are still valid</li><li>• Valid articulations should be linked on program pages</li><li>• Key with articulations is having a good contact or partner at the Institution you are hoping to form agreements with.</li><li>• What areas are students asking about agreements with?</li><li>• UMC working on updating and creating more articulations with NCTC</li><li>• New agreements with MSU-M, U of Mary and NW Health Sciences</li><li>• Following up on some questions related to UND articulations.</li></ul>
3. Discussion on MnSCU	Lisa	Provided MnSCU draft Policy and Procedure related to transfer and the updated



Procedure 3.21.1 and NCTC Policy and Procedure 3120 and 3120P		NCTC policy and procedure for review. Asked members to review NCTC proposed updates and provide any comments or feedback to Mary or Karl. Policy and procedure will go to the various groups for approval this spring.
4. AMP Objectives	Lisa	Looked at AMP objectives. Even though some individual group members are major players in some of the objectives that would include articulation and other AMP objectives, we felt as though the appropriate role of the TAG group would be to serve as consultants or to provide suggestions as requested.
5. Review of Web Pages	Lisa	Annual Review – Bonnie A, will have work study review and provide suggestions back to us.
6. Other		Discussed the ongoing process of reverse transfer initiative and the MnTC completion process. Discussion about making athletic coaches and advisors more aware of opportunity for reverse transfer of retroactive awarding of degrees. Discussion about adding BIOL 1112 as a general elective to the Heath Sciences Broadfield program because of transferability issues related to BIOL 1111.
7. Adult Learner Network	Brian	Distance MN Consortium applied and awarded a grant for Credit for Prior Learning/Adult Learner Network. Developing a couple of courses on developing portfolios to bring in credit for prior learning. Team includes: Shannon Nelson, Mary Fontes, and Brian Huschle. Looking for an additional faculty, would require a one-day commitment.
8. Adjourned		
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