



## Northland Community & Technical College Diversity Committee Minutes

April 30, 2007

1:00pm – 2:30pm, Room # 106 (EGF), Room #545 (TRF)

**Membership:** Nicole Brenny, Becky Holthusen, Dan Edman, Deb Jacobson(A), Diane Rothschadl(A), Eugene Klinke(A), Janet Gontarek, Kate Schmalenberg, Kathy Olson(A), Lisa Bottem, Marcia Sandahl (A), Margarita Bracamonte, Mary Fontes, Michelle Thomas(A), Nicki Carlson, Pam Schorsch, Peggy Rogers(A), Richard Wills(A), , Rocky Ammerman, Shari Olson(A), Vicki Thompson(A), Robert Hunter, Linda Samuelson, Jodi Stassen(A), Victor McKenzie(A), Pat Balstad(A), Sheila Michaels(A), Susan Harrie- recorder

Topic	Responsible Party	Discussion/Outcome
Introduction	Nicole	The goal of the meeting today is to make as much progress as possible on the 5 critical tasks necessary to get the Diversity Committee back on its feet. The meetings will be time-orientated instead of goal-orientated.
Mission Statement		<p><b>Critical Task #1: Develop the Mission Statement:</b> After discussion, it was decided that the mission statement should be short, easy to remember, and as concise as possible. More detail can be added to the purpose statement as the committee moves forward. The statement adopted is as follows:</p> <p><i>“NCTC is committed to creating an educational environment that values diversity.”</i></p>
Subcommittees		<p><b>Critical Task #2: Review of Subcommittees:</b> The individual subcommittees will be responsible for developing their own statements of goals and purposes. The decision was made to retain the following four subcommittees.</p> <ol style="list-style-type: none"> <li>1) Faculty and Staff Recruitment and Retention</li> <li>2) Community Initiatives (there will be a separate subcommittee for each</li> <li>3) Campus Ecology</li> <li>4) Curriculum Integration and Professional Development</li> </ol>
Membership		<b>Critical Task #3: Determine Define and Establish Responsibilities of Members:</b> This task was

Leadership Positions		<p>tabled until Critical Task #4 is accomplished.</p> <p><b>Critical Task #4: Filling Council Leadership Positions:</b></p> <ol style="list-style-type: none"> <li>1. <b>Becky Holthusen</b> will continue as Chair Of the (Faculty) Employee Retention Subcommittee. <b>Mary Fontes</b>, <b>Kate Schmalenberg</b> and <b>Dan Edman</b> will serves as members, with the hopes of adding at least one support position as a member.</li> <li>2. There are no Chairs for either of the Community Initiative Subcommittees. <b>Nicole</b> will contact some possible candidates from each campus to see if they might be interested. Members for EGF campus so far are <b>Janet Gontarek</b>, <b>Robert Hunter</b> and <b>Margarita Bracamonte</b>. TRF membership includes <b>Lisa Bottem</b>, <b>Suzy Dowers</b> and <b>Nicole Brenny</b>. Other possible members from both campuses will be contacted to see if they are still interested, and more members will be recruited.</li> <li>3. <b>Eugene Klinke</b> will Chair the Ecology Subcommittee. Members include: <b>Margarita Bracamonte</b>, <b>Richard Wills</b>, <b>Rocky Ammerman</b>, <b>Nicki Carlson</b>, <b>Robert Hunter</b> and <b>Dan Edman</b>.</li> <li>4. There is no Chair presently for the Curriculum Subcommittee, but members include <b>Michelle Thomas</b>, <b>Peggy Rogers</b> and <b>Pam Schorsch</b>. At least two more members will be recruited, probably from the TRF campus.</li> </ol>
Recruiting Members		<p><b>Critical Task #5: Recruit Members:</b> This was addressed generally, in that some of the subcommittees need more membership and some need student representation. An appeal will go out from <b>Cindy Cedergren</b> to faculty regarding committee involvement through their unions. Present members will also consider and suggest members. <b>Nicole</b> will send her descriptors of the subcommittees. There may also be advertisements in the college papers as appeals for membership in the Committee.</p>
Next Meeting		<p>Subcommittees will schedule their own meetings, but the Committee as a whole will meet again on the 3<sup>rd</sup> Wednesday of each month, beginning on September 19, 2007. The meeting time will be 2:00 – 3:30 PM and meeting rooms will be announced closer to the time.</p>